
ANNUAL REPORT

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2010

**Punjab State Information
Commission Chandigarh**

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Chapter 1

INTRODUCTION

The Right to Information is a fundamental right. It is increasingly recognized the world over as a basic freedom. This makes it a necessary feature of any governance system that claims to represent the will of the people. Recognizing the importance of Right to Information, the former Secretary-General of United Nations remarked, "The great democratizing power of information has given us all the chance to effect change and alleviate poverty in ways we cannot even imagine today. Our task, your task... is to make that change real for those in need, wherever they may be. With information on our side, with knowledge of a potential for all, the path to poverty can be reversed".

In 1989 the freedom of information laws existed only in eight countries in the world. By the year 2010, over 70 countries had freedom of information laws and over 100 countries have some manner of transparency regime. Clearly, transparency generally and freedom of information specifically, has captured global imagination in the last two decades.

The Right to Information Act, 2005 is now five years old. Yet it has made a significant impact on the relationship between the people and the Government. It has been regarded by the people as one of the most effective pieces of legislation, which has empowered them and also made the Government more responsive. It has changed the lives of the people and the ways of Government. The momentum generated by the Act makes for more transparency, accountability and probity in the structures of the Government.

Through, the Right to Information Act is still in its infancy, the Government and the people are learning to get along in implementing the Act, both in letter and spirit. The citizens now have a right to know how the tax payers' money is being expended, as the Act lays down the substantive as well as the procedural right to access and obtain such information. The Act empowers every citizen to ask for copies of different records, inspect works and seek any information, as it exists on record, besides enabling them to get samples, models and data material held in electronic form etc. from the Government. It applies to all the bodies constituted under the Constitution of India or under any law made by the Parliament and State Legislatures or under any

Government Notification, including Non-Governmental Organizations that are substantially financed by the Government.

The Right to Information Act was passed by the Parliament and the provisions of sub-section (1) of section 4, sub-sections (1) and (2) of section 5, sections 12, 13, 15, 16, 24, 27 and 28 came into force on 15.06.2005. The complete Act came into force w.e.f. 12.10.2005.

The Punjab Government constituted the State Information Commission vide its Notification No.2/24/05-1AR/578, dated-11.10.2005. Vide the same Notification, Sh. Rajan Kashyap IAS, Chief Secretary (Retd.) Punjab was appointed as the first Chief Information Commissioner. He was administered the oath of office by H. E. Governor Punjab on 11.10.2005. Four more State Information Commissioners, namely, Sh. P.K.Verma, Sh.Surinder Singh, Sh.R.K.Gupta and Mrs. Rupan Deol Bajaj were appointed vide Punjab Government Notification No.2/40/2006-1AR/426, dated-16.05.2006. They were administered the oath of office by H.E. Governor Punjab on 17.05.2006.

Subsequently, four more State Information Commissioners, namely, Lt. Gen. (Retd.) P.K.Grover, Sh. Kulbir Singh, Sh. PPS Gill and Mrs. Ravi Singh were appointed vide Punjab Government Notification No.2/40/2006-1AR/899 dated-26.12.2006.

Sh. Rajan Kashyap superannuated on 29.07.2008 and Sh. P.K.Verma, State Information Commissioner was appointed as the officiating Chief Information Commissioner vide Punjab Government Notification No.2/41/2005-1AA/573 dated-07.08.2008. Sh. R.I.Singh IAS, (Retd.) Chief Secretary, Punjab, was appointed Chief Information Commissioner vide Punjab Government Notification No.2/41/05-1AR/561 dated-27.05.2009. He was administered the oath of office by H.E.Governor Punjab on 29.06.2009.

Sh.D.S.Kahlon was appointed State Information Commissioner vide Punjab Government Notification No.7/41/05-1AR/81 dated-02.03.2009 and was administered the oath of office by H.E.Governor Punjab on 09.06.2009. Mrs. Jaspal Kaur was appointed State Information Commissioner Punjab vide Punjab Government Notification No.2/70/09/1AR/500 dated-21.10.2009. She was administered the oath of office by H.E.Governor Punjab on 13.11.2009.

Sh. R.K.Gupta, DGP (Retd.), Lt. Gen.(Retd) P.K.Grover and Mrs. Rupan Deol Bajaj, State Information Commissioners superannuated on 20.01.2010, 17.11.2010 and 22.12.2010, respectively.

COMMISSION OFFICE: -

The State Information Commission is presently housed in two rented buildings. The main office is located in SCO.84-85, Sector 17C, Chandigarh. Besides, the Chief Information Commissioner, four State Information Commissioners, namely Sh.P.P.S.Gill, Lt.Gen. (Retd) P.K.Grover, Mrs. Jaspal Kaur and Sh. D.S.Kahlon, along with their personal staff sit in this building. This building houses one court room, Commission's administrative wing, registry, library etc. are located in this building.

The other building is in SCO.32-34, Sector 17C, Chandigarh, situated at a short distance from the main building. It has one court room, chambers of five State Information Commissioners, namely, Sh. P.K.Verma, Sh. R.K.Gupta, Mrs. Rupan Deol Bajaj, Sh.Surinder Singh, Sh. Kulbir Singh and their personal staff.

PERMANENT OFFICE OF THE SICP

Right from the beginning, efforts were continuously made for having a permanent office of the State Information Commission. The U.T. Administration, Chandigarh, had allotted an one acre plot in Sector 38 (West) Chandigarh for this purpose. The State Government was requested to provide necessary funds towards the cost of this plot, which was ₹22,36,36,314. However, the Government expressed its inability to meet this cost. Accordingly, the idea of construction of office building on this plot was abandoned and the matter was vigorously pursued with the Punjab State Red Cross Society for construction of a building for renting out to the State Information Commission in the premises of State Red Cross Society in Sector 16, Chandigarh, at an estimated cost of ₹ 4,98,28,298. It is expected that the work of construction will be completed in the early month of 2012. The Infrastructure Committee of State Information Commission, headed by Sh. Surinder Singh, State Information Commissioner, has been constantly reviewing the process of construction work of this building.

STATE CHIEF INFORMATION COMMISSIONER AND THE STATE INFORMATION COMMISSIONERS

Section 16 of the Right to Information Act, 2005, provides for the terms of office and conditions of service of the State Chief Information Commissioner and State Information Commissioners. Sub-section (5) of section 16 provides that the salaries and allowances payable to and other terms and conditions of service of (a) the State Chief Information Commissioner shall be the same as that of the Election Commissioner and (b) the State Information Commissioner shall be the same as that of the Chief Secretary to the State Government.

The incumbency position in the year 2010 is as follows:-

Name	Designation (CIC/SIC)	Date of Superannuation
Sh. Ramesh Inder Singh	CIC	28.06.2014
Sh.P.K. Verma	SIC	16.05.2011
Smt. Rupan Deol Bajaj	SIC	22.12.2010
Sh.Surinder Singh	SIC	16.05.2011
Sh. R.K.Gupta	SIC	20.01.2010
t. Gen (Retd.) P.K.Grover	SIC	17.11.2010
Sh. P.P.S. Gill	SIC	24.01.2012
Mrs. Ravi Singh	SIC	24.01.2012
Sh.Kulbir Singh	SIC	24.01.2012
Sh. D.S.Kahlon	SIC	12.03.2011
Ms. Jaspal Kaur	SIC	12.11.2014

STAFF OF THE STATE INFORMATION COMMISSION PUNJAB

S.No.	Name	Designation	Mode of Appointment	Basic + G.P	Total
1	Sh. Surinderjit Singh Sandhu IAS	Secretary	Deputation	55300+10000	55300+10000+Allowances
2	Sh. Ravinder Kumar Arora	MFA	Deputation	21160+5000	21160+5000+Allowances
3	Sh. Bhim Sain Garg	Senior Asstt.	Deputation	15050+4200	15050+4200+Allowances
4	Sh. K.L Jhamb	PS	on Contract	10,000	Fixed
5	Sh. J.D Singla	PS	on Contract	10,000	Fixed
6	Sh. Arjun Dev Pathak	PS	on Contract	10,000	Fixed
7	Sh. K.R Gupta	DR	on Contract	10,000	Fixed
8	Sh. N.K Kalia	Reader	on Contract	10,000	Fixed
9	Sh. Krishan Kumar Verma	Reader	on Contract	10,000	Fixed
10	Sh. P.C. Chawla	PS	on Contract	10,000	Fixed
11	Sh. J.S. Saini	PS	on Contract	10,000	Fixed
12	Sh. Mehar Dass Sharma	Reader	on Contract	10,000	Fixed
13	Sh. Inder Singh	Reader	on Contract	10,000	Fixed
14	Sh. Baldev Singh	PS	on Contract	10,000	Fixed
15	Sh. Ashok Kumar Rana	Driver	Deputation	9930+2400	9930+2400+Allowance
16	Sh. Bikkar Singh	Driver	Deputation	14,610	Fixed
17	Mrs. Kamlesh Sharma	Reader	on Contract	10,500	Fixed
18	Sh. Sohan Lal	S.O.	on Contract	10,000	Fixed
19	Mrs. Puneet Kaur	L.A.	on Contract	20,000	Fixed
20	Sh. Harpal Singh	Secretary to CIC	on Contract	12,000	Fixed
21	Sh. Narinder Kumar	Reader	on Contract	10,000	Fixed
22	Raj Kumar Chauhan	Accountant	outsourced	10,000	Fixed
23	Kuljit Kaur	DEO	outsourced	6,100	Fixed
24	Mukesh Kumar	DEO	outsourced	6,100	Fixed
25	Anu	DEO	outsourced	6,100	Fixed
26	Poonam Saini	DEO	outsourced	6,100	Fixed
27	Anita Rani	DEO	outsourced	6,100	Fixed
28	Murari Lal	Driver	outsourced	6,100	Fixed
29	Inderpal Singh	Driver	outsourced	6,100	Fixed
30	Gopal Dutt	Driver	outsourced	6,100	Fixed
31	Baswa Nand	Driver	outsourced	6,100	Fixed
32	Gurmeet Singh	Driver	outsourced	6,100	Fixed
33	Jaswinder Singh	Driver	outsourced	6,100	Fixed
34	Vinod Kumar	Driver	outsourced	6,100	Fixed
35	Hardeep Singh	Driver	outsourced	6,100	Fixed

36	Jitender Singh	Peon		outsourced	5,250	Fixed
37	Pappu Kumar	Peon		outsourced	5,250	Fixed
38	Jagdish Chand	Peon		outsourced	5,250	Fixed
39	Gajender Pal	Peon		outsourced	5,250	Fixed
40	Rajinder Singh	Peon		outsourced	5,250	Fixed
41	Ramesh Kumar	Peon		outsourced	5,250	Fixed
42	Vinod Kumar Bragn	Peon		outsourced	5,250	Fixed
43	Amarjit Singh	Peon		outsourced	5,250	Fixed
44	Nirmal Singh	Peon		outsourced	5,250	Fixed
45	Sonu Ram	Peon		outsourced	5,250	Fixed
46	Sandeep Kumar	Peon		outsourced	5,250	Fixed
47	Yam Bahadur	Peon		outsourced	5,250	Fixed
48	Gursewak Singh	Peon		outsourced	5,250	Fixed
49	Ranju Sood	PS		outsourced	11,576	Fixed
50	Reema Sood	Reader		outsourced	11,025	Fixed
51	Vineet Kumar Arya	PS		outsourced	10,500	Fixed
52	Ram Parkash	Reader		outsourced	10,000	Fixed
53	Rakesh Sood	Reader		outsourced	10,000	Fixed
54	Ravneet Kaur	Reader		outsourced	10,000	Fixed
55	Meena Rani	Receptionist		outsourced	6,500	Fixed
56	Narinder Kumar	C.T.		outsourced	6,100	Fixed
57	Sandeep Singh	SA		outsourced	16,000	Fixed
58	Balwinder Singh	Programmer		outsourced	10,000	Fixed

With the increase in number of State Information Commissioners and work-load, it was felt that more staff was required for efficiently carrying out the work in the Commission. The Commission corresponded with the Government for providing adequate staff. In spite of vigorous efforts made by the Commission, the requisite adequate staff has not been provided, which impinges on the efficacy of the Commission.

BUDGET ALLOCATION TO THE COMMISSION FOR THE CURRENT YEAR 2010-11 IS ₹3,37,00,000.

Systems and Website

Punjab State Information Commission was the first State Information Commission in India to launch its website: www.infocommpunjab.com.

Punjab State Information Commission has developed an information system in consultation with National Informatics Centre (NIC), Punjab and Technorite Consultants, Mohali, Punjab. To enable the storage and retrieval of huge volumes of information, a three-tier system has been developed and adopted.

Local Area Network (LAN)

All Punjab State Information Commission computers have been linked up through LAN allowing fast data transfer and sharing.

The Management Information Software (INCOMS) system can generate the following reports:

- Daily case register/ cases registered within a certain period;
- Allocation of cases to various benches;
- Issue of Notice of Hearing;
- Details of cases in progress;
- Cause list;
- Status/history of a case;
- Department-wise distribution of cases;
- Public Authority-wise distribution

The Punjab State Information Commission website contains information on the RTI Act, Punjab State Government Rules and Forms, cause lists and MIS, like number of appeals/ complaints registered and disposed of etc.

Meetings of the Full Commission

To address various issues concerning the Commission and for effective implementation of the RTI Act, three meetings of the Full Commission were held on 08.02.2010, 07.05.2010 and 25.11.2010. The proceedings of these meetings are annexed at I, II and III. The proceedings are also available on the Commission website.

INTERNAL TRACKING OF APPEALS

Punjab State Information Commission has implemented an IT system for tracking the appeals/complaints filed in the Commission. The status of each appeal/complaint is updated online. This system also generates all required reports for the Commission.

SEMINARS TO CREATE AWARENESS ABOUT RTI ACT

In order to create awareness, strengthen and build capacity for effective implementation of RTI Act, the Commission spent ₹1,79,750/- on conducting seminars and inter-active sessions, work shops etc in the year under report. These programmes were conducted at the following places:-

S.No.	Name of organization	Date
1.	Panjab University, Chandigarh	17.02.2010
2.	Punjab Agricultural University, Ludhiana	10.03.2010
3.	Guru Nanak Dev University, Amritsar	15.03.2010
4.	Central Co-operative Bank Ltd.Gurdaspur	25.03.2010
5.	Central University Bathinda	25.03.2010
6.	Deputy Commissioner, Amritsar	18.02.2010
7.	Deputy Commissioner, Bathinda	20.08.2010
8.	Deputy Commissioner, Tarn Taran	20.08.2010

Besides, the CIC and SICs attended the annual convention organized by the Central Information Commission at New Delhi on September 13 and 14, 2010. The Convention on the theme of “RTI: challenges and opportunities” provided an opportunity to the Commissioners to exchange notes with colleagues from other states to enable them gain new insight into the implementation of the Act and how to further its cause viz-a-viz stakeholders, back home in Punjab.

Ms. Ravi Singh, SIC, was on the panel at the convention to discuss role of Media and Civil Society, where she read a paper. Chairperson Prasar bharti, Ms. Mirnal Pandey, chaired the Panel discussion.

Sh.R.I.Singh, Chief Information Commissioner attended the seminars held at Panjab University, Chandigarh, PAU, Ludhiana, Guru Nanak Dev University,

Amritsar, Central University, Bathinda and Mahatama Gandhi State Institute of Public Administration, Chandigarh besides the other organized by the Deputy Commissioners of Amritsar, Bathinda and Nawanshahar.

Sh. D.S.Kahlon, State Information Commissioner attended 15 seminars at as many district headquarters during the year besides one at GNDU, Amritsar.

As part of Commission's own initiative, the following SICs attended seminars to educate and create awareness among information-seekers and PIOs about RTI Act:

Mr. Kulbir Singh and Ms. Ravi singh attended a seminar for the benefit of citizens and district officials besides representatives of the department of rural development and Panchayats at Samana on 13.02.2010.

Mr. Kulbir Singh also spoke on RTI at the "workshop on RTI Act-2005" organized by Suchna Adhikar Manch at Patiala on 06.06.2010. The function was held at the Languages Department, Patiala. He also appeared "live" on Jalandhar Doordarshan on 01.03.2010.

Ms. Jaspal Kaur, SIC, was guest of honour at S.D.College Barnala, at the Youth Festival, where she took the opportunity of exposing the students and staff to the RTI Act, its niceties, nuances and how it is helping towards greater transparency in governance, across the country.

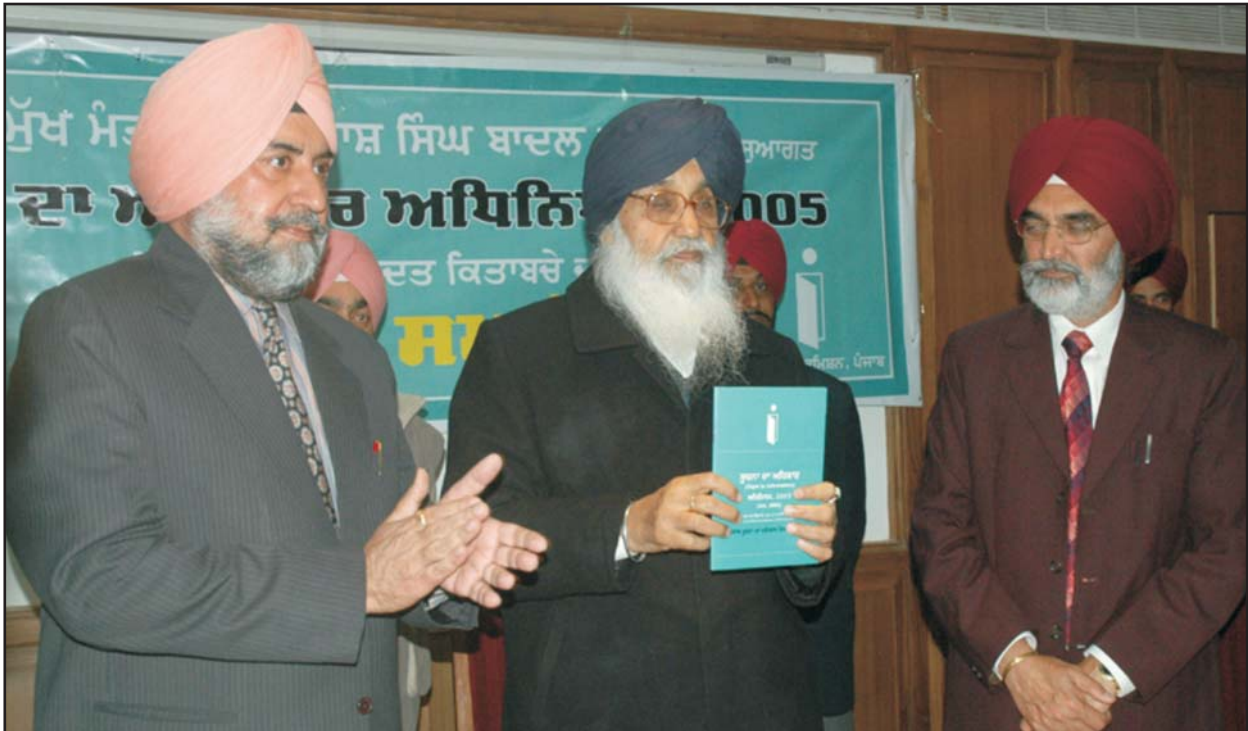
During the year, Sh. PPS Gill, SIC, attended seminars on RTI Act at the following three functions: PAU Ludhiana on 14.02.2010 at the South Asia Free Media Association Peace Seminar. The topic was RTI, Development and Culture. Seminar at Panjab University, Chandigarh on 17.02.2010; and seminar on e-governance at Hotel Mountview, Chandigarh on 29.09.2010.



Sh. Ramesh Inder Singh, Chief Information Commissioner Punjab addressing the Seminar on RTI in Panjab Agricultural University, Ludhiana



Sh. Ramesh Inder Singh, Chief Information Commissioner Punjab addressing the Seminar on RTI at Guru Nanak Dev University, Amritsar



Hon'ble Chief Minister Punjab, S. Parkash Singh Badal releasing the Punjabi version of RTI Act, Also seen are Sh. Ramesh Inder Singh, Chief Information Commissioner (L) and Sh. Darbara Singh Guru , Principal Secretary to Chief Minister.

PUNJABI TRANSLATION OF THE RTI ACT 2005

Regulation no.21 of the State Information Commission Punjab (Management) Regulations 2010 provides that an appeal/complaint may be filed in the State Information Commission in Punjabi/Hindi/English. It has also been provided that the proceedings of the Commission may be conducted in Punjabi or in Hindi or in English. Sh. Darbara Singh Kahlon, State Information Commissioner supervised challenging task of translating the RTI Act 2005, from English into State language Punjabi. The RTI Act in Punjabi was released by Hon'ble Chief Minister Punjab, S. Parkash Singh Badal on 08.02.2010.

THE STATE INFORMATION COMMISSION PUNJAB (MANAGEMENT) REGULATIONS, 2010

While adjudicating complaints and second appeals in the State Information Commission, it was observed that there was need to regulate the institution and processing of second appeals/complaints. The Commission adopted the State Information Commission Punjab (Management) Regulations, 2010 in the meeting of the

full Commission held on 08.02.2010. These Regulations were implemented w.e.f. 01.04.2010. The implementation of these Regulations has helped to streamline the process of filing and taking cognizance of the second appeals/complaints in an effective manner.

PROTECTION OF RTI ACTIVISTS

The RTI Activists had brought some instances to the notice of the State Information Commission, where some of their colleagues were threatened with dire consequences in case they pursued their applications under the RTI Act. Allegations of false cases being registered against the RTI Activists were also levelled. The State Information Commission took up this matter with the State Government in order that wrong doers were brought to book and the menace was checked.

VIDEO CONFERENCING

The State Information Commission has procured the necessary equipment for Video Conferencing for the benefit of the information-seekers in far off districts, for the handicapped and old people, the PIOs and the First Appellate Authorities. It is expected that the Video Conference facility in collaboration with the NIC would be operationalized soon.

Chapter 2.

ADJUDICATORY FUNCTIONS OF THE COMMISSION

Department-wise, year-wise details of complaints/appeals received in the Commission: -

	2005	2006	2007	2008	2009	2010
Agriculture		20	53	53	53	74
Animal husbandry		5	12	29	11	10
Cooperation	2	47	71	91	198	171
Defence Services		5	31	36	190	10
School/Elementary Education	1	112	387	644	843	816
Excise & Taxation		16	27	40	63	23
Election		1	3	11	10	3
Food & Supplies		19	90	115	94	196
Forests & Wild life		10	26	64	42	51
Finance	1	11	50	15	65	36
General Administration		17	40	23	64	83
Home Affairs & Justice		105	327	264	548	470
High Courts & Subordinate Courts		7	19	34	25	47
Housing & U.D.		30	55	79	79	81
Health & F.W.		50	130	180	242	337
Higher Edu.& Language	2	36	76	91	157	100
Irrigation		67	89	121	77	87
Ind. Training & Tech. Education	1	17	63	62	121	120
Information Technology & A.R.	1	2	4		9	13
Local Govt.	6	210	373	658	601	508
Labour		9	18	29	12	17
Power	1	37	159	165	252	265
PWD (B&R)		20	44	64	98	92
Personnel		10	35	27	31	32
Public Relations		5	11	8	4	4
Printing & Stationary		6	4		6	1
Rural Dev. & Panchayats		37	124	213	314	425
Revenue	4	122	388	429	465	597
Social Security, Women & Child Dev.		13	26	52	76	144
Science & Technology		2	7	15	7	6
Sports				5		
SGPC				3		
Transport	1	11	81	153	264	182
Tourism			4	17		1
Vigilance		19	39	33	16	24
Vidhan Sabha				5		
Water Sup. & Sanitation		3	13	26	53	67
Youth Services		2	13		8	8
Clubs			3			
Total	20	1083	2900	3854	5098	5101

State Information Commission, in the very beginning, had undertaken special measures to achieve the primary objectives of the RTI Act. The key objective was that information asked for by an applicant should be made available expeditiously, fully and efficiently. At the same time, it be done in a manner in which justice and fair play should be perceived to have been dispensed with to the stakeholders i.e. both complainants/appellants and the public authorities concerned.

With this end in view, the Commission, right from its inception, has followed the policy that a case does not come to close with the passing of an order to provide information. Rather, it would come to end only with the compliance of order passed. So, a case is closed only when the information-seeker gets the information and order is fully complied with even in respect of realization of penalty/award of compensation.

To facilitate the litigants, cause lists of cases for hearing are placed on the website of the Commission well in advance. These lists are also displayed outside the court room/chamber on the dates of hearing. Although no time limit has been fixed for decision of the second appeals/complaints before the Commission, yet keeping in view the spirit of the Act, the cases are decided expeditiously with minimum adjournments.

After the pronouncement of judgment in the open court, the orders, including interim orders, are displayed on the website of the Commission and hard copies of the orders are also sent to the parties concerned by post.

Total No. of Penalty cases and where Compensation was ordered by the Benches in 2010 (01.01.2010 to 31.12.2010)

No. of cases in which penalty was imposed.	Total Amount of Penalty, imposed (in ₹)	No. of cases in which compensation was awarded	Total Amount of Compensation. awarded (in ₹)
61	6,84,000	124	3,80,030

Statement showing cases allotted and disposed of in 2010

Bench, CIC/SIC	No. of Appeals/complaints allotted to benches	Disposed of	Balance
CIC	834	729	105
Smt. Rupan Deol Bajaj (retired on 22.12.2010)	474	474	Nil
Sh. P.K.Verma	824	700	124
Sh. R.K.Gupta (Retired on 19.01.2010)	38	38	Nil
Er. Surinder Singh	591	459	132
Lt. Gen.(Retd) P.K.Grover (Retired on 17.11.2010)	493	493	Nil
Sh. P.P.S.Gill	839	691	148
Smt. Ravi Singh	717	630	87
Sh.Kulbir Singh	637	560	77
Sh. D.S.Kahlon	524	408	116
Mrs.Jaspal Kaur	431	340	91
Total	6402	5522	880

Note: - This figure of 6402 includes 1301 cases pending as on 01.01.2010 and remaining 5101 were received during 2010.

**The highest number of cases before the State Information Commission
(from 2005 to 2010) related to**

Department	Number of Cases	Percentage
School Education	2803	15.5%
Local Government	2356	13%
Revenue	2005	11.1%
Home (Police)	1714	9.4%
Rural Development/Panchayats	1113	6.1%
Health & F.W.	939	5.2%
Total	10930	60%

**The lowest number of cases before the State Information Commission
(from 2005 to 2010) related to**

Department	Number of Cases	Percentage
Planning	19	0.1%
Youth Services	18	0.09%
Printing /Stationery	17	0.1%
Sports	5	0.02%
Vidhan Sabha	5	0.02%
Total	64	0.33%

**Cases Received From October 2005 to
31.12.2010
Percentage of Appeal Cases/ Complaint Cases**

Year	Appeal Cases	Complaint Cases	Total No
2005	0	20=100%	20
2006	167=15%	916=85%	1083
2007	442=16%	2458=84%	2900
2008	672=17%	3182=83%	3854
2009	1031=25%	4067=75%	5098
2010	1178=23%	3923=77%	5101
Total	3490	14566	18056

The above table indicates that number of complaints under section 18 of the Act is three times more than the number of appeal under section 19 (3).

THE STATE INFORMATION COMMISSION AS A PUBLIC AUTHORITY.

The PIO of the Commission received 356 applications in 2010 out of which 37 were rejected for various reasons and the remaining respond to as per mandate given Act. The total registration fee of ₹3190/- and additional fee of ₹5119/- was collected.

The First Appellate Authority of the Commission received 34 first appeals in 2010. All of these were disposed of.

The year-wise institution and disposal of first appeals is as under:-

<u>Year</u>	<u>No.of appeals received</u>	<u>No.of appeals disposed of</u>
2007	03	03
2008	10	10
2009	15	15
2010	34	34
Total	62	62

Chapter 3

OBSERVATIONS /RECOMMENDATIONS:

1. It is observed that very often junior officers are appointed as PIOs in government departments, who are unable to discharge their functions effectively, leading to delays / harassment of the information-seekers. It is, therefore, recommended that only senior officers should be appointed as PIOs.
2. Considering the pattern of cases being filed in the Commission, it is observed that an overwhelming number of cases are in the form of Complaints under Section 18 of the RTI Act. The number of Appeals filed in the Commission under Section 19 is very small, as compared to the Complaint cases. This shows that the institution of the First Appellate Authority is either non-functional or it does not inspire confidence in the information-seekers, who directly approach the State Commission, bypassing the First Appellate Authority in the State. The government needs to take effective steps to restore confidence in First Appellate Authority so that people make use of this forum, rather than rushing to State Commission at Chandigarh.
3. The Punjab Right to Information Rules, 2007, as notified by the Punjab Government, contain some provisions which are contrary to the Right to Information Act, 2005. This has been pointed out in a number of judgments / orders passed by the Commission. However, so far the government has not carried out the required amendments, to bring the Rules in conformity with the Act. This needs to be done without further delay.
4. An important right conferred on the citizens by the RTI Act is to carry out inspection of works, including the right to take certified samples of material under Section 2 (j) of the Act. However, it is observed that so far the Government has not notified any procedure or other relevant details which may be observed while taking certified samples of works, including the method of getting the samples tested etc. As a result, this important tool in the hands of the citizens to act as watch dog of government works / projects has virtually remained defunct. The government should expeditiously notify enabling Rules / Procedures and also give due publicity to these provisions of law besides carrying out amendments in the Rules as per orders of different benches of the Commission.

5. It is strongly recommended that all Head of Departments and Secretaries to Government should regularly review the working of RTI Act within their respective departments, with all concerned on a monthly basis. This would enable them to identify a bottleneck, if any, and take remedial steps.
6. The highly inadequate staff strength, mostly outsourced from a private service provider, virtually puts the State Information Commission's administrative structure on an ad hoc basis. All existing posts in the Commission should be filled on regular basis, in regular Government scales, to bring permanency to staff structure, besides ending low-wage contractual structure, which does not attract best talent. The proposal for creation of additional posts pending with the Government needs to be cleared early to provide the required manpower to the Commission.
7. Lack of proper infrastructure in the State Commission not only hinders the work of the Commission, it also causes inconvenience to information-seekers and other stake-holders. Till such time as the Government provides an official building to house the Commission's office, additional space required within the existing office needs to be hired early. The Video Conference facility needs an independent court room with technical staff.
8. The experience with the implementation of the Act shows that a large number of complaints/appeals received are in the nature of grievances, mainly from Government employees. All public authorities should review and strengthen their grievance redressal systems so that citizens/employees do not have to resort to the RTI Act. Such a system should be put in the public domain, such as the public authority's website, under Section 4(1) of the Act. In addition, the manner in which grievances are redressed should be open to public scrutiny under the Act.
9. Since the RTI Act brings all NGOs receiving substantial Government funding within the definition of a public authority, it is important that all Government agencies that provide funds to NGOs do so only after ensuring that these have instituted the necessary mechanism to provide information to the public, as required under Sections 5 and 6 of the Act. These should also be made to comply with the statutory disclosure requirement, as per Section 4(1). Since

several of these NGOs would be small organizations and may not have the resources to arrange for PIOs and Appellate Authorities, the Government may draw up special rules for NGOs to meet disclosure norms.

10. It is essential that the Commission be given powers of contempt of court.
11. Since the Commission is the final authority in all disputes under the RTI Act, it is important that powers to review, reopen and revision of an order passed by the Commission be explicitly incorporated in the Act through an amendment. To prevent misuse of these provisions, adequate conditions for invoking these powers may be incorporated. Such an amendment, including power of contempt of court, can be done only by the Parliament.
12. Urgent attention needs to be given towards training the staff of public authorities for better appreciation and understanding of the Act as well as to bring about an attitudinal change in favour of transparency. A time-bound programme may, therefore, be drawn up by every Department /Ministry for training of PIOs along with other officials concerned in processing RTI applications.

MINUTES OF THIRD MEETING OF FULL COMMISSION HELD ON 08.02.2010 AT 12.30 P.M. IN THE OFFICE ROOM OF CHIEF INFORMATION COMMISSIONER PUNJAB, CHANDIGARH.

PRESENT:

1. Sh. P.K Verma, State Information Commissioner Punjab;
2. Sh.Surinder Singh, State Information Commissioner Punjab;
3. Sh.Kulbir Singh, State Information Commissioner Punjab;
4. Lt. Genl. (Retd) P.K.Grover, State Information Commissioner Punjab
5. Sh. P.P.S.Gill, State Information Commissioner Punjab;
6. Sh.Darbara Singh Kahlon, State Information Commissioner Punjab;
7. Mrs.Jaspal Kaur, State Information Commissioner Punjab.

Leave of absence was granted to SICs Mrs. Rupan Bajaj and Mrs. Ravi Singh.

Before taking up the formal agenda, the Commission was briefed regarding the proposed function to release Punjabi translation of the RTI Act by Hon'ble Chief Minister, Punjab on 11th February. The Commission also reviewed the disposal and pendency of Appeal and Complaint Cases. It was noted with satisfaction that during the year 2009, 5543 cases were disposed of by the Commission, against fresh institution of 5098 cases. At the close of the year on 31.12.09, only 1301 cases were pending for disposal. In the current year, in the month of January, 507 cases were disposed against fresh institution of 307 cases. The Commission observed that a close watch may be kept by all concerned on old cases, particularly those pending for more than 6 months.

Thereafter formal agenda items were taken up serial-wlse:-

1. Draft Annual Reports of the State Information Commission Punjab for the years 2007 and 2008:

The draft of the Annual Reports of the Commission for the years 2007 and 2008 as finalized by the Sub-Committee of Sh. P.K. Verma and Sh. PPS Gill and placed on the table were perused by all present and discussed. On consideration of the draft reports, the Commission approved the same with the observation that the opening pages of the two reports are similar. Therefore, the opening pages of the report for the year 2008 may be suitably revised. The Commission requested Sh. P.K.Verma and Sh. PPS Gill, members of

the sub-committee to undertake this exercise. The Commission also thanked Sh. Verma and Sh. Gill for the efforts put by them to finalise the draft reports.

It was also decided that CIC would contribute a 'Foreword' to the reports.

The Commission also decided that the two reports should be sent to the Government for further action at its end.

2. Consideration of Final Draft of the "State Information Commission, Punjab (Management) Regulations 2010"

The final draft of the State Information (Management Regulations) 2010, as approved by the sub-committee of the Commission was considered by the Commission and approved with minor amendments. The approved Management Regulations are enclosed at Annexure-1. The Commission further decided that these Regulations shall come into force w.e.f.01.04.2010. Due publicity may be given to these Regulations so that people become aware of the procedures, documentations etc. The Registry should also be suitably strengthened to cope with the additional work.

3. Progress regarding Centrally Sponsored Schemes.

The Secretary to the Commission apprised the Commission regarding receipt of funds from Government of India under the Centrally Sponsored Plan Schemes and expenditure incurred so far.

The Commission noted that Rs.3.50 lacs, out of a total of Rs.5.00 lacs, received by the SICP, a good part had been utilized for Seminars / mass contact awareness programmes pertaining to propagation of RTI Act, which were organized at the initiative of the Commission. Some more such seminars are scheduled to be held in February and March. It was decided that the balance amount should be utilized within the current financial year so that funds may be availed from Government of India. The CIC asked the SICs to participate in these Seminars / mass contact programmes in association with District Administrations and Educational Institutions. The SICs may take initiative to organize these programmes as per their convenience.

The Commission was briefed about allocation of funds for e-enablement. The issue was discussed and it was decided that rather than placing funds amounting to Rs. 10,72,240/- with Punjab Info Tech for purchase of computers, lap tops etc., it was decided that the issue should be considered by the committee for Monitoring & Systems under the

chairmanship of Lt. Genl. (Retd.) P.K.Grover, SIC. Sh Surinder Singh, SIC who has a technical background was opted as a member of this sub-committee. The Secretary to the Commission will be its member Secretary and in his absence, MFA may coordinate. The sub-committee shall examine the configuration of the proposed PCs / Lap Tops, and finalise the purchases, after observing due formalities. It was noted that direct purchase may work out cheaper and would also be able to provide post-purchase service direct to the Commission, rather than through a third party. It was also observed that private hardware companies were giving lot of incentives on purchase of hardware and software, which should be availed by the Commission, rather than Infotech Corporation. It was, therefore, decided to with-hold deposit of Rs.1 0,72,240/- to Info Tech Punjab and examine the issue for direct purchase. The Commission empowered the sub-committee to finalise the purchase at the earliest so that the utilization certificate could be sent to Govt. of India for availing the balance grant.

The CIC apprised that NIC had come forward to assist the Commission to establish video conferencing facility, the proposal for which is awaited. The video conferencing facility was proposed to be set up in Court Room NO.1 in the main office building. All present agreed that initially the video conferencing should be linked up with selected 4-5 Districts on experimental basis and after successful launch, it could be extended to cover all districts of the State.

4. Miscellaneous.

The issue of shortage of staff, quick turnover of the staff and their grievances were raised by SICs. The Commission was of the unanimous view that some concrete action was needed for creating additional posts for which a proposal is pending with the government, to make the salary structure attractive so that employees turnover is not quick for the contractual as well as for the outsourced staff of the Commission.

The earlier policy framed by the committee on Personnel & Training headed by Sh. P.K. Verma had recommended grant of 5% annual increment on successful completion of one year, which had been discontinued on a reference from the government. It was decided to reconsider the issue and if need be to take a formal decision by the Commission in this regard. Sh. P.K.Verma, who had resigned from the Chairmanship of the sub-committee agreed to continue to chair the same with SIC, Sh. Kulbir Singh, as Co-Chairman of the committee on Personnel & Training. The sub-committee may go into these pending issues and put up a consolidated proposal for up-ward revision of salaries and incentive to both contractual as well as to outsourced employees of the Commission before the next meeting

of the Full Commission.

The Commission noted that Sh. Grewal, Secretary to the Commission has been relieved of his charge, on completion of his deputation period of three years. The Commission noted with appreciation the services rendered by Sh. Grewal during the period he served with the Commission.

Meting ended with a vote of thanks to the chair.

The State Information Commission, Punjab (Management) Regulations, 2010

In exercise of the powers conferred by section 15(4) of the right to information Act, 2005 (Act 22 of 2005) and all other provisions in the Act enabling in this behalf, Punjab State Information Commission hereby makes the following regulations for management of the affairs of the State Information Commission so as to enable it to function effectively

Chapter-1: Short Title and Commencement:-

- (i) These Regulations may be called the Punjab Information Commission (Management) Regulations, 2010.
- (ii) They shall come into force with effect from 1st April, 2010.
- (iii) Appeals and complaints which have already been filed before the date of commencement of these regulations and have been found in order and are already registered before this date will be proceeded with as before and shall not abate for any infirmity therein but these regulations will be applicable for any prospective action even in regard to such pending Appeals and Complaints.

2 Definitions:- In these regulations unless the context otherwise requires -

- (a) "Act" means the Right to Information Act, 2005 (Act 22 of 2005).
- (b) "Appellant" means an appellant u/s 19 of the Act and a Complainant means a "complainant" u/s 18 of the Act.
- (c) "Commission" means the State Information Commission Punjab.
- (d) "Chief Information Commissioner" means the State Chief Information Commissioner appointed under the Act.

- (e) "SPIO" / "PIO" in case of the Punjab means an officer designated by a public authority under section 5(1) of the Act and a State Assistant PIO means a State Assistant PIO so designated or notified under Section 5(2) of the Act.
- (f) "Decision" includes an order, direction or determination of an issue.
- (g) "First Appellate Authority" means an authority so appointed or notified by the public authority under the Act and includes a head of the office or the head of the public authority if no first appellate authority is appointed or notified.
- (h) "Information Commissioner" means a State Information Commissioner appointed under the Act.
 - (i) A single Bench means a bench constituted by Chief Information Commissioner of one Information Commissioner to hear Second Appeals or Complaints.
 - (ii) A Division Bench means a Bench constituted by Chief Information commissioner of two Commissioners sitting together to hear second Appeals/Complaints.
 - (iii) Full Bench means a Bench constituted by Chief Information Commissioner of three or more Commissioners sitting together to hear Second Appeals/Complaints.
- (i) "Prescribed" means prescribed by or under the Act or under the Rules of Regulations.
- (j) "Records" mean the aggregate of papers relating to an Appeal or Complaint including pleadings, rejoinders, comments, proceedings, documentary or oral evidence decision orders and all other documents filed with or annexed to an Appeal or Complaint or submitted subsequently in connection with such Appeal or Complaint
- (k) "Registry" means the Registry of the Commission comprising the Registrar(s), Additional Registrar(s), Joint Registrar(s), who may be appointed from time to time in the Commission.

- (j) "Registrar" means the Registrar of the Commissioner and unless the context otherwise includes an Additional Registrar a Joint Registrar a Deputy Registrar or an Assistant Registrar or an Assistant Registrar.
- (m) "Regulation" means Regulations framed herein.
- (n) "Representative" means a person duly authorized by or on behalf of any of the parties to the proceedings or interveners and may include a Legal Practitioner.
- (o) "Respondent" includes an intervener or a third party or a party impleaded by the Commission.
- (p) "Rules" mean the Rules framed by the State Government under Section 27 of the Act or by the competent authority under Section 28 of the Act.
- (q) "Section" means section of the Act;
- (r) Words and expressions used herein but not defined shall have the same meaning as defined in the Act.

Chapter - II Officers of the Commission and their functions

3. **Appointment of Registrar :** The Chief Information Commissioner may designate one or more of its officers in the Commission to function as Registrars of the Commission. He may also designate other officers of the Commission to act as Additional Registrar(s). Joint Registrar(s) Deputy Registrar(s) or Assistant Registrar(s) and provide other staff that may be necessary or assist the Registrars in the performance of their duties and responsibilities.
4. **Powers and functions of the Registrar :**
 - (i) The Registrar shall be the Chief Executive of the Commission on the judicial side. Any communication addressed to him will be deemed to be addressed to the Commission.

- (ii) The Registrar shall discharge his functions under the administrative control and superintendence of the Chief Information Commissioner.
- (iii) All records of the Commission shall be in the custody of the Registrar or person assigned this duty by him.
- (iv) The Official Seal of the Commission shall be kept in the custody of the Registrar or person assigned this duty by him.
- (v) Subject to any general or special directions of the Chief Information Commissioner, the Official Seal of the Commission shall be affixed to any order, summons or other process under the authority of the Registrar.
- (vi) The Official Seal of the Commission shall not be affixed to any certified copy issued by the Commission save under the authority of the Registrar.
- (vii) The office of the Registrar may receive all applications, Second Appeals / Complaints, counter statements, replies and other documents.
- (viii) The Registrar shall decide all questions arising out of the scrutiny of the Appeals and Complaints filed in the Registry before these are registered.
- (ix) The Registrar may require any application, Appeal, counter statement, replies presented to the Commission to be amended in accordance with these Regulations and direct any formal amendment of such records.
- (x) The Registrar shall sign the notice for date of hearing fixed by respective Bench for communication to both the parties.
- (xi) The Public Information Officer of the State Information Commission Punjab may, on payment of a fee prescribed for the purpose, grant leave to a party to the proceedings to inspect the record of the Commission under supervision and in presence of an officer of the Commission.
- (xii) Copies of documents authenticated or certified shall be provided to the parties to the proceedings only under the authority of the Registrar.
- (xiii) The Registrar shall communicate the decisions, orders or directions of the Commission to the concerned person/persons, and all such communications signed or authenticated by the Registrar or under his authority shall be deemed to be the communication from the Commission.

- (xiv) The Registrar shall exercise all such powers and discharge all such functions as are assigned to him by these Regulations or such duties as may be assigned by the Chief Information Commissioner from time to time.
- (xv) The Registrar shall assist all Information Commissioners in discharge of their functions.
- (xvi) The Registrar may with the approval of the Chief Information Commissioner delegate to a Joint Registrar, Deputy Registrar or Assistant Registrar any function required to be performed under these Regulations.
- (xvii) The Additional Registrar or Deputy Registrar or Assistant Registrar may be delegated the powers conferred on a Registrar with the approval of the Chief Information Commissioner and in such eventuality, they will exercise all the functions of the Registrar under his guidance.

Chapter III: Working Hours, sittings and vacations etc.

5. Subject to any order by the Chief Information Commission, the office of the Commission will be open on all working days notified by Government of Punjab from 9.00 AM to 5.00 PM with a lunch break of half an hour from 1.30 PM to 2.00 PM. However, to avoid inconvenience to parties to cases before the Commission, on sudden or impromptu declaration of any holiday by the State government, the Commission may hold court for hearing of cases already fixed for that date.
5. (i) Secretary of the Commission/In charge of section shall ensure punctuality of the staff of the Commission.
6. On the pattern of the Central Information Commission, the Punjab State Commission may observe summer vacations not exceeding 10 working days during summer months and a winter vacation of not more than 10 working days during the winter months, as notified by the Chief Information Commission. These vacations, as far as possible, may

coincide with the summer / winter vacations declared by the Punjab and Haryana High Court, to facilitate the legal practitioners. The office of the Commission will, however, remain open during summer / winter vacations, except on gazetted holidays. The Chief Information Commissioner may make appropriate arrangements to deal with matters of urgent nature during vacations, by designating one or more Benches as Vacation Bench and State Information Commissioners so designated will, by turn constitute, such Vacation Bench to hear Complaints / Appeals.

CHAPTER IV: Registration, Abatement or Return of Appeal.

7. **Appeal or Complaint etc. to be in writing:** - Every Appeal, Complaint, application, statement, rejoinder, reply or any other document filed before the Commission shall be typed or printed or hand written neatly and legibly and the language used therein shall be formal and civilized and should not be in any way indecent or abusive. The Appeal, Complaint or an application shall be presented in at least three sets in a paper-book form, in case of Second Appeals and two sets in case of Complaints.
8. **Contents of Appeal or Complaint:-**
 - (1) An Appeal or a Complaint to the Commission shall contain the following information, namely:-
 - (i) Name, address and other particulars of the Appellant or Complainant, as the case may be;
 - (ii) Address of the State Public Information Officer (SPIO) or the State Assistant Public Information Officer (SAPIO) or PIO against whom a Complaint is made under Section 18 of the Act, and Second Appeal under section 19(2) of the Act and address of the First Appellate Authority before whom the First Appeal was preferred under Section 19(1) of the Act.

- (iii) Particulars of the decision or order, if any, including its number and the date it was pronounced, against which the Appeal is preferred;
- (iv) Brief facts leading to the Appeal or the Complaint;
- (v) if the Appeal or Complaint is preferred against refusal or deemed refusal of the information, the particulars of the application, including number and date and name and address of the Central Public Information Officer to whom the application was made and name and address of the First Appellate Authority before whom the Appeal was filed;
- (vi) Prayer or relief sought;
- (vii) Grounds for the prayer or relief;
- (viii) verification by the Appellant or the Complainant, as the case may be;
- (ix) Any other information which may be deemed as necessary and helpful for the Commission to decide the Appeal or Complaint. In case the Appellant / Complainant has alleged deficiency in the information supplied to him, he shall specify the exact deficiency.
- (x) Copies of any communications with Public Authority / PIO made by the Complainant / Appellant and mentioned in his RTI application under Section 6 of the Act.

(2) The contents of the Complaint shall be in the same form as prescribed for the Appeal with such changes as may be deemed necessary or appropriate.

9. Documents to accompany Appeal or Complaint:-

Every Appeal or Complaint made to the Commission shall be accompanied by self attested copies/photo copies of the following documents, namely:-

- (i) The RTI application submitted before the SPIO/Assistant SPIO/PIO/APIO along with documentary proof as regards payment of fee under the RTI Act;
- (ii) The order, or decision or response, if any, from the SPIO/PIO to whom the application under the RTI Act was submitted.

- (iii) The First Appeal submitted before the First Appellate Authority with documentary proof of filing the First Appeal .
- (iv) The Orders or decision or response, if any, from the First Appellate Authority against which the Appeal or Complaint is being preferred;
- (v) The documents relied upon and referred to in the Appeal or Complaint;
- (vi) A certificate stating that the matters under Appeal or Complaint have not been previously filed or pending or decided by any of the Commissioners;
- (vii) Copies with an index of the documents referred to in the Appeal or Complaint; and original application under Section 6 of RTI Act.

10. Service of copies of Appeal/Complaint

Before submitting an Appeal or Complaint to the Commission, the Appellant or the Complainant shall cause a copy of the Appeal or Complaint, as the case may be, to be served on the SPIO/PIO and the Appellate Authorities and shall submit a proof of such service to the Commission.

Provided that if a Complainant does not know the name, address and other particulars of the SPIO/PIO or of the First Appellate Authority and if he approaches the Commission under Section 18 of the Act, he shall cause a copy of his Complaint Petition to be served on the concerned Public Authority or the Head of the Office and proof of such service shall be annexed along with the Complaint Petition.

11. Presentation and scrutiny of Appeal or Complaint:-

- (i) The Registrar or an officer specially designated by CIC for this purpose shall receive any Second Appeal or Complaint Petition addressed to the Commission and ensure that

- (a) The Appeal or the Complaint, as the case may be, is submitted giving details as specified below (ii)
 - (b) That all its contents are duly verified by the Appellant or the Complainant, as the case may be;
 - (c) That the Appeal or the Complaint is in accordance with the Regulations.
- (ii) The Registrar or the officer designated for this purpose shall also ensure that the Appeal or the Complaint petition contains copies of all required documents such as
 - (a) RTI application
 - (b) Receipt of the RTI Application
 - (c) Proof in regard to payment of fee/cost, if any;
 - (d) Decision/reply etc. from the SPIO, if any;
 - (e) Appeal to the 1st Appellate Authority;
 - (f) Decision of the 1st Appellate Authority, if any.
 - (g) Copies of all communications made with Public Authority / PIO, which have been referred to in the Appeal / Compliant petition, as the case may be.
- (iii) The Registrar/DR/Assistant Registrar/designated officer as the case may be, shall scrutinize every Appeal/Complaint received and will ensure
 - (a) That the Appeal or the Complaint petition is duly verified and required number of copies are submitted;
 - (b) That all the documents annexed are duly paged and attested by the Appellant or the Complainant.
 - (c) That the copies of the documents filed and submitted are clear, distinct and legible;
- (iv) That the Registrar/DR/Assistant Registrar/designated Officer will return any such Appeal or the Complaint if it does not meet the requirement or conform to the standard as set out above and permit its resubmission in proper form.

- (v) All Appeals and Complaints not returned as above and found in order shall be registered and a specific number will be allocated.
- (vi) The Registrar or any other officer authorized by him shall endorse on every Appeal or Complaint the date on which it is presented.
- (vii) The Appeals and Complaints shall bear separate serial numbers so that they can be easily identified under separate heads.
- (viii) If any Appeal or Complaint is found to be defective and the defect noticed is formal in nature, the Registrar/DR/AR/ or designated officer as the case may be, may allow the Appellant or Complainant to rectify the same in his presence or may allow time to rectify the defect. If the Appeal or Complaint has been received by post and found to be defective, the Registrar may communicate the defect(s) to the Appellant or Complainant and allow him time from the date of receipt of communication from the Registrar to rectify the defects.
- (ix) If the Appellant or Complainant fails to rectify the defects within the time allowed in clause above, the Appeal or Complaint shall not be entertained.

12. Filing of Counter Statement by the State Public Information Officer or the First Appellate Authority:-

After receipt of a copy of the Appeal or Complaint, the State Public Information Officer or the First Appellate Authority or the Public Authority shall file counter statement along with documents, if any, pertaining to the case. A copy of the counter statement(s) so filed shall be served to the Appellant or Complainant by the SPIO, the First Appellate Authority or the Public Authority, as the case may be.

13. Posting of Appeal or Complaint before the Information Commissioner:-

- (i) An Appeal or a Complaint, or a class or categories of Appeals or Complaints, shall be heard either by a Single Bench consisting of one Designated Information Commissioner or a Division Bench of

two Designated Information Commissioners, or a Full Bench of three or more Designated Information Commissioners, as decided by the Chief Information Commissioner by a special or general order issued for this purpose, from time to time.

- (ii) An Appeal or a Complaint or class or categories of Appeals or Complaints may be heard by a Bench either in person or through video conference facility. The proceedings of a Bench conducted through the video conference shall be valid.
- (iii) Where in the course of the hearing of an Appeal or Complaint or other proceeding before a Single Information Commissioner, the Commissioner considers that the matter should be dealt with by a Division or Full Bench, he shall refer the matter to the Chief Information Commissioner who may thereupon constitute such a Bench for the hearing and disposal of the matter, including the referring bench.
- (iv) Similarly, where during the course of the hearing of a matter before a Division Bench, the Bench considers that the matter should be dealt with by a Full Bench, or where a Full Bench considers that a matter should be dealt with by full Commission, it shall refer the matter to the Chief Information Commissioner who may thereupon constitute such a Bench for the hearing and disposal of the matter, including the referring Bench.

14. Amendment or withdrawal of an Appeal or Complaint:

A Bench may in its discretion allow a prayer for any amendment or withdrawal of an Appeal or Complaint during the course of its hearing if such a prayer is made by the Appellant or Complainant on an application made in writing. However, no such prayer may be entertained by the Commission after the matter has been finally heard or a decision or order has been pronounced by the Commission.

15. Personal presence of the Appellant or Complainant:-

- (i) The Appellant or the Complainant, as the case may be, shall be

informed of the date of hearing at least seven clear days before that Date except in cases involving life or liberty where a shorter notice may be given.

- (ii) The Appellant or the Complainant, as the case may be, may at his discretion be present in person or through his duly authorized representative at the time of hearing of the Appeal or Complaint by the Commission.
- (iii) Where the Commission is satisfied that circumstances exist due to which the Appellant or the Complainant is being prevented from attending the hearing of the Commission, the Commission may afford the Appellant or the Complainant, as the case may be, another opportunity of being heard before a final decision is taken or take any other appropriate action as it may deem fit.
- (iv) The Appellant or the Complainant, as the case may be, may seek the assistance of any authorized person while presenting his case before the Commission and the person representing him may not be a legal practitioner.
- (v) If an Appellant or Complainant at his discretion decides not to be present either personally or through his duly authorized representative during the hearing of an Appeal or Complaint before the Commission, the Commission may pronounce its decision or order in the matter *ex parte*,

16. Date of hearing to be notified: - The Commission shall notify the parties the date and place of hearing of the Appeal or Complaint in such manner as the Chief Information Commissioner may by general or special order direct.

17. Issue of summons

Summons to the parties or to the witnesses for appearance or for production of documents or records or things shall be issued by the Registrar/ DR/AR under

the authority of the Commission, and it shall be in such form as may be prescribed by the Commission.

18. Communication of decisions and Orders:-

- (i) Every decision or order of the Commission or any of its Benches shall be signed and dated by the Commissioner or Commissioners who have heard the Appeal or the Complaint or have decided the matter.
- (ii) Every decision/order of a Bench of Commission may either be pronounced in one of the sittings of the concerned Bench, or may be placed on its web site and may be communicated to the parties under authentication by the Registrar or any other officer authorized by the Commission in this regard.
- (iii) Every such decision or order, whenever pronounced by a duly constituted Bench of a Single Information Commissioner or by a Division Bench or by a Full Bench of three or more Information Commissioners, shall be deemed to be the decision or order by the Commission under the Act.

19. Abatement of an Appeal/Complaint:

The proceedings pending before the Commission shall abate on the death of the Appellant or Complainant.

CHAPTER-V: MISCELLANEOUS

20. Seal and Emblem:- The Official Seal and Emblem of the Commission shall be such as the Commission may specify.

21. Language of the Commission:-

- (i) An Appeal or a Complaint may be filed in Punjabi/Hindi/English language.
- (ii) The proceedings of the Commission may be conducted in Punjabi or in Hindi or in English.

R.I. Singh,

**MINUTES OF FOURTH MEETING OF FULL COMMISSION HELD ON 07.05.2010
AT 12.00 NOON IN THE OFFICE ROOM OF CHIEF INFORMATION
COMMISSIONER PUNJAB, CHANDIGARH.**

PRESENT:

1. **Sh.Surinder Singh, State Information Commissioner;**
2. **Lt. Genl.(Retd) P.K.Grover, State Information Commissioner;**
3. **Sh. P.P.S.Gill, State Information Commissioner;**
4. **Sh.Kulbir Singh, State Information Commissioner;**
5. **Sh.Darbara Singh Kahlon, State Information Commissioner;**
6. **Mrs.Jaspal Kaur, State Information Commissioner;**
7. **Sh.S.S.Sandhu, IAS, Secretary to the Commission.**

Leave of absence was granted to SICs, Sh. P.K.Verma, Mrs. Rupan Deol Bajaj and Mrs. Ravi Sinigh.

The agenda items were discussed and the following decisions were taken:-

Item No.1 Review of Court work

It was noted that for the first four months of the year 2010, against the institution of 2024 cases, 2188 cases were decided; thereby reducing the overall pendency of complaints and appeals in the Commission. It was felt that few cases which were more than three months old, should be taken up on priority for early disposal.

The Management Regulations of the Commission have been successfully implemented w.e.f.01.04.2010. Some initial difficulties felt by the public as well as by the Registry have been resolved and now the system is functioning smoothly.

The Commission was in the process of compiling land mark judgments delivered by various Benches. The State Information Commissioners were requested to send details of such judgments so that these are displayed at the website and compiled in a book form.

It was observed that the scope of mode of service to the parties needs to be widened by introduction of speed post and SMS facilities. The matter may be thoroughly looked into for getting the Punjab Right to Information Rules 2007 amended by taking up the matter with the State Government.

Item No.2 Pension and other entitlements of the State Information Commissioners.

Office of the Commission had made correspondence with various State Information Commissions to know if any State was allowing the facility of pension to the State Information Commissioners. The information received from various Information Commissions so far reveals that no State Information Commission has made provision for pension facility to the State Information Commissioners. Some State Information Commissions, like Madhya Pradesh, Karnataka, Kerala, Tamil Nadu and Arunachal Pradesh have referred the matter to the Govt. of India, Ministry of Personnel, PG & Pensions, DoPT, New Delhi for amending the provision of section 16(5)(b) of the RTI Act 2005 in order to provide for pension to the State Information Commissions.

It was decided that the State Information Commission Punjab may also refer the case to the Govt. of India for suitably amending the provisions of the RTI Act 2005 to provide the facility of pension to the State Information Commissioners. A similar reference should also be made to the State Govt. for allowing the pensionary benefits to the State Information Commissioners.

Vide letter No.2/74/09-1PS/134 dated 02.03.2010, the State Govt. in the Department of IT and AR has provided information regarding various entitlements and other benefits allowed to the State Chief Secretary regarding petrol, telephone, sumptuary allowance etc.

It was decided that in view of the above letter of the State Govt., except for provision of staff, which is sanctioned by the Govt., other entitlements, as provided to the Chief Secretary, should also be notified for the State Information Commissioners with effect from the date they have joined the Commission as such.

Item NO.3 Increase in salary of contractual and outsourced employees working in the State Information Commission Punjab.

The recommendations of the Sub-Committee for Personnel & Training dated 05.03.2010 were considered by the Commission. It was decided to accept its recommendations and restore 5% annual incentive retrospectively to the employees who were appointed against the posts sanctioned in regular pay scales.

Regarding the second recommendation of the Committee for Personnel & Training relating to an up-ward revision of emoluments of employees of the Commission keeping in view the recent revision of salaries to their employees by the Govt. of India and the Punjab Govt., it was decided that the Committee may take further action in this regard.

Item No.4 Membership of National Federation of Information Commissions of India (NFICI).

It was decided that the Commission may agree in principle to become member of the National Federation of Information Commissions of India (NFICI). However, it was felt that the Federation should formulate its byelaws and make provision for the post of Chairman and Vice Chairman on rotational basis to be held for one year. The HQs of the Federation should be at Delhi and a time period should be fixed for shifting it from Hyderabad. After formulation/adoption of byelaws by the Federation on the above lines, the Commission will consider the matter for becoming the member..

Item NO.5 Allocation of Budget for the year 2010-11

It was noted by the Commission.

Follow-up action

After discussion of regular items, the status of follow-up action was taken up in the meeting of the Full Commission as under:-

1. Office accommodation

It was informed that case for hiring of 4th floor of SCO.84-85, Sector 17C, Chandigarh has been referred to the Administrative Department. Approval has not been received so far.

-Secretary may speak to PSIT in this regard.

2. Allotment of plot to the State Information Commission Punjab

The U. T. Administration Chandigarh has allotted one-acre plot for the construction of office building of the Commission in Sector 38 (West) @ Rs.45,400/- per sq.yd. The total cost of this plot comes to Rs.21,97,36,000/-, The case has been referred to A.D. for making provision of funds.

3. Centrally Sponsored Scheme on Strengthening, Capacity Building and awareness Generation for effective implementation of the RTI Act.

The remaining funds will be utilized in the current financial year.

The lap tops have been provided to Ld. CIC and SICs. It is hoped that computers will also be provided by the Punjab InfoTech in the coming days.

Necessary funds have been provided to NIC for providing the facility of Video Conferencing in the Commission. The matter is being regularly pursued with NIC and it is hoped that this facility will be in position in a month or so.

The remaining amount of Rs.9.00 lacs out of Rs.30.00 lacs is yet to be received from the Govt. of India under the Centrally Sponsored Scheme for Strengthening, Capacity building and Awareness Generation for effective implementation of RTI Act 2005. The matter is being pursued for early release of these funds.

4. Annual Reports for the year 2007 and 2008

The translation of Annual Reports for the year 2007 and 2008 in Punjabi has been received from Director Languages Punjab, Patiala. For the Annual Report for 2009, information has been received from about 16 Departments. Out of these 16 departments, five departments have not sent the correct information. Therefore, the matter has been referred back to those departments for sending the correct information. D.O. reminder has also been issued to the remaining departments to send the information at the earliest.

It was observed by the Ld. SICs that they require the facility of wireless internet for the lap tops provided to them. It was decided that a proposal may be initiated for providing the best and cost effective facility available in this regard to all the SICs.

The meeting ended with a vote of thanks to the chair.

MINUTES OF FIFTH MEETING OF FULL COMMISSION OF STATE INFORMATION COMMISSION PUNJAB HELD ON 25.11.2010 AT 12.30 P.M. UNDER THE CHAIRMANSHIP OF SH. R.I.SINGH, CHIEF INFORMATION COMMISSIONER PUNJAB.

PRESENT:

1. Mrs.Rupan Deol Bajaj, State Information Commissioner;
2. Sh.Surinder Singh, State Information Commissioner;
3. Sh.Kulbir Singh, State Information Commissioner;
4. Sh.P.P.S.Gill, State Information Commissioner;
5. Mrs.Ravi Singh, State Information Commissioner;
6. Mrs.Jaspal Kaur, State Information Commissioner;
7. Sh.S.S.Sandhu IAS, Secretary to the Commission.

Leave of absence was granted to Sh. P.K.Verma, SIC.

The Commission considered the following agenda items as per the details given below:-

Item No.1 Review of Court work

It was noted that only 843 Appeal / Complaint cases were pending for disposal as on 1st Nov. 2010. Except 34 cases, all other pending cases were instituted in 2010. The 34 old cases need to be taken up on priority by the concerned SIC's. In October 486 new complaints/second appeals were filed in the Commission. With the retirement of two Commissioners and the impending retirement of SIC Mrs. Rupan Deol Bajan in December, it needs to be ensured that pendency of the cases does not increase.

The Commission has delivered orders / judgments in a good number of cases involving point of law or important questions relating to RTI Act. It was decided that the judgments delivered in such land mark case need to be publish in a book form for the convenience of the public, PIOs and the First Appellate Authorities. It will also be of use, while deciding fresh cases involving similar issues. The State Information Commissioners will list out such land mark judgments delivered by them and furnish the details to the Deputy Registrar, who will take further steps to get these printed and also to ensure that these are displayed on the web-site of the Commission.

To keep abreast with the latest orders / judgments on RTI Act and other related laws / matters delivered by various High Courts and Supreme Court of India, it was decided that the Commission needs to subscribe to an 'on line' Case Law Reporter. The DR and Secretary will ensure early action.

Item No.2 Creation of Record Room

The Commission had started functioning in the year 2005. Since then large number of Appeal / Complaint cases have been disposed off. The record of these cases is being maintained by the staff of the concerned SIC's. However, with the retirement of each SICs, services of the staff attached with them are also dispensed with, as per government policy. There is no one to take safe custody of the old record.

There is no Central Record Room in the Commission for proper maintenance of old record. Necessary steps should be initiated immediately to establish a record room with adequate manpower to manage it.

It was also noted that the Commission had formulated the Punjab State Information (Destruction of Records) Rules 2010 to weed out old record, but these Rules are pending with the Department of IT & AR Punjab. The matter may be pursued for its finalization so that the process of weeding out/destruction of record, as per above mentioned Rules, is undertaken.

Item No.3 Construction of office building for the State Information Commission.

The UT administration had allotted a plot of land in Sector- 38, Chandigarh for construction of office building of the Commission. However, Punjab government has expressed its inability to provide funds for acquisition of this plot from UT Administration and consequently the proposal in this regard needs to be formally dropped. The UT administration may also be informed, accordingly.

An alternative proposal to rent out a suitable space, after it has been constructed within the existing premises of Punjab Red Cross Society in Sector 16, Chandigarh is being pursued. The Red Cross Society Punjab has asked the Health Systems Corporation, Punjab to construct the building and the matter has been taken up with the State government and the Red Cross Society.

The Commission desired that the matter should be vigorously followed with all concerned for early completion of the building by Red Cross.

Item No.4 Office accommodation for SICP

The proposal to hire on rent the upper floor of the existing office building SCO 84-85 has been pending with the Administrative Department for long, in spite of number of reminders and concurrence to the proposal given by Chief Secretary, Punjab. The Commission noted that as a result the Video Conference facility for hearing of cases of the far flung parts of the State could not be commissioned. The Video Conference equipment procured by NIC is lying unused. Now the owner of the building has written that unless the building is hired by 30th Nov, 2010, he will charge a higher rate of rent as rentals have gone up since he gave his consent. In view of this, the AD was asked to expedite the government approval for hiring of the additional space, but no reply has been received.

The Commission noted the position and decided that the case may be pursued vigorously with the Department of IT & AR

Item No.5 Centrally Sponsored Plan Scheme on “Strengthening, Capacity Building and Awareness Generation for effective implementation of the RTI”: IT Enablement- Position of funds.

In view of the discussion on Item No. 4, it was decided that the Video Conference facility may be operationalised, as a temporary measure, from the existing court room, though its optimum use will be possible only when an independent room is made available.

The funds required for getting the Lease Line connection from the BSNL and purchase of Server may be drawn from the funds of the Commission and subsequently recouped, on receipt of the grant of Rs.9.00 lacs from the Govt. of India.

For publication of important / land mark judgments, the funds available with the Commission from the Centrally Sponsored Plan Scheme on “Strengthening, Capacity Building and Awareness Generation for effective implementation of the RTI” may be utilized. The government of India may also be requested to release the balance funds under this scheme.

Item No.6 Annual Reports for the year 2007 and 2008

The Annual Reports of the Commission for the years 2007 and 2008 were sent to the Department of Printing and Stationery for printing. It is expected that the required number of copies will be supplied to the Commission by the end of this month by the Printing Department.

The Commission also noted that draft Report for the year 2009 has been prepared by the office. It was decided that the committee comprising Sh. P.K. Verma and Sh. PPS Gill, Hon'ble SICs, would examine and vet the draft Report of the Commission for the year 2009

Item No.7 Proposal regarding creation of additional posts in the SICP.

The proposal for creation of posts as per the manpower -norms has been pending with the government.

It was observed that in the absence of adequate regular staff, the Commission was handicapped in discharge of its statutory functions. It was decided that the matter may be pursued with the Deptt. of IT & AR Punjab, where the proposal for creation of the required number of posts is pending since long.

Item No.8 Membership of National Federation of Information Commissions of India (NFICI).

National Federation of Information Commissions would be an important platform for all the Information Commissions of the country to exchange experiences and ideas. Besides, common issues facing the Information Commissions of the country would be discussed. It was therefore, decided that Punjab Commission should become a member of this Federation. The membership fee of Rs.5.00 lacs and annual fee of Rs.1.00 lac will be paid out of the funds of the State Information Commission Punjab. This may be reflected in all future annual budgets and grant proposals from the government.

Item No.9 Charter of Demands.

The Commission noted the contents of the following three communications received in the Commission:-

1. A letter from RTI Activists Federation, Punjab dated 15.11.2010, forwarding a 'Charter of Demands' for negotiations / discussion.
2. An endorsement of the letter dated 16.11.2010 from Sh.Rajinder Gupta, patron, RTI Activists Federation Punjab addressed to Shri H C Arora, Advocate, sending his resignation in protest against the working of the 'Activists Federation'.
3. Letter dated 9.11.2010 from Sh Sarabjit Singh Kahlon, of the Ludhiana unit of RTI Activists Federation, Punjab conveying expression of regrets denouncing the acts of misdemeanor by few members, during RTI activists meeting at Law Bhawan, Chandigarh.

Meeting ended with a vote of thanks to the chair.

Reports received from Departments/ Public Authorities u/s 25 of the RTI Act.

S No	Department Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section									
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
1	Agriculture	1962	26	0	0	0	0	0	0	0	4	3	10	0	1	0	8	0	22562	48139	0		
2	Animal Husbandry & Fisheries and Dairy Development	378	34					32									2	0	4215	3007	5035		
3	Cooperation	1338	3	1							1		1					0	13380	34333	47713		
4	School Education	4623	45					45										0	33175	66324	240050		
5	Employment Generation and Training	90	1					1										0	810	370	0		
6	Elections	206	0															0	1211	40	765		
7	Excise & Taxation	1443	121	7	0	0	10	4	0	0	0	0	41	0	2	0	52	0	13650	8395	0		
8	Finance	861	0															0	11140	6908	130		
9	Planning	38	3								3							0	380	1038	0		
10	Food & Supplies	1706	15								3	1			1		10	0	23996	43856	2000		
11	Health & Family Welfare	1315	0															0	13820	26001	0		
12	Home Affair & Justice	30166	730	2	0	3	0	0	2	0	0	0	0	0	33	0	4	0	297316	475272	1294		
13	Information Technology and Administrative Reforms	402	37														37	0	2360	5119	0		
14	Industries & Commerce	1118	16			2	1										13	0	11070	24624	27750		
15	Irrigation	1197	5	0	0	0	0	0	0	0	0	0	0	0	0	0	5	0	11970	80718	0		
16	Water Supplies & Sanitation	378	18														18	0	3509	7847	0		
17	Public Works (Buildings & Roads)	871	0															0	7620	37657	15000		
18	Revenue, rehabilitation & disaster management	11963	102	0	0	0	0	0	0	0	2	0	19	0	5	0	76	25002	100235	44123	144358		
19	Rural Development & Panchayats	8015	19	2	8	0	0	0	0	0	0	0	0	0	4	0	4	4	62741	42145	17140		
20	Social Security & Women & Child Development	946	0															0	9100	28785	37886		
21	Defence Services Welfare	112	2								1				1		0	0	2069	100	0		
22	Welfare of Scheduled Castes & Backward Classes	220	0															0	2090	3264	945		
23	Housing & Urban Development	2876	14				12										2	0	37536	39600	15814		
24	Local Government	6697	87	0	2	0	0	0	0	0	0	0	0	0	0	0	4	4	69766	56639	37652		
25	Cultural Affairs & Tourism	94	0															0	670	292	962		
26	Higher Education & Languages	623	0															0	6230	0	0		
27	Printing & Stationery	41	2														0	0	0	0	0		
28	Youth Services Welfare & Sports	71	0															0	710	1320	0		
29	Information & Public Relations	124	0															0	940	5598	0		
30	Personnel	724	1				0	0					0				0	0	6728	19394	0		
31	Science, Technology & Environment	411	2								1						1	0	7247	9942	0		
32	Medical Education & Research	323	0															0	6536	2504	120		
33	Technical Education & Industrial Training	740	7														7	0	8397	20836	0		
34	Transport	2501	0															0	24820	12215	0		
35	Power	4066	26								5		17				4	7	43413	20738	4073		
36	General Administration	972	12						5								7	0	5214	3605	0		
37	Parliamentary Affairs	119	2														2	0	620	1574	0		
38	Archives, Archeology and Museums	0	0															0	0	0	0		
39	Forests	390	0															0	3900	11705	0		
40	Pension and Welfare of Pensioners	0	0															0	0	0	0		
41	VIGILANCE	742	185	0	0	0	0	0	0	1	44	0	0	0	0	0	140	0	5920	15047	0		
42	Programme Implementation	0	0															0	0	0	0		
43	NRI Affaris	2	0															0	20	40	0		
44	Removal for Grievances	9	0															0	200	0	0		
45	Civil Aviation	21	0															0	80	210	290		
46	Labour	139	0															0	790	2864	0		
	Grand Total	91033	1515	12	10	5	23	82	7	1	64	4	88	0	47	0	396	25017	878156	1212188	598977		

1. AGRICULTURE

REPORT UNDER SECTION 25 RECEIVED FROM 51 PUBLIC AUTHORITIES

REPORT UNDER SECTION 29 RECEIVED FROM 5 PUBLIC AUTHORITIES																					
S No	Public Authority Name	Request Received	Request Restricted	Reason for Rejection														Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)										Section				Others			
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Department of Agriculture	207	9								2		5				2	0	1570	5583	0
2	Department of Colonization Punjab	126	0															0	3730	0	0
3	Punjab Agricultural University Ludhiana	460	3								2				1			0	4600	12822	0
4	Deptt of Soil and Water Conservation Chandigarh	61	4														4	0	310	200	0
5	Deptt of Soil and Water Conservation Mohali	0	0															0	0	0	0
6	Deptt of Soil and Water Conservation Ropar	0	0															0	0	0	0
7	Deptt of Soil and Water Conservation Hoshiarpur	10	0															0	80	0	0
8	Deptt of Soil and Water Conservation Nawanshehar	3	0															0	0	0	0
9	Deptt of Soil and Water Conservation Sangrur	3	0															0	30	90	0
10	Deptt of Soil and Water Conservation Patiala	1	0															0	10	0	0
11	Deptt of Soil and Water Conservation Jalandhar	6	0															0	60	0	0
12	Deptt of Soil and Water Conservation Ludhiana	0	0															0	0	0	0
13	Deptt of Soil and Water Conservation Amritsar	0	0															0	0	0	0
14	Deptt of Soil and Water Conservation Gurdaspur	5	0															0	50	130	0
15	Deptt of Soil and Water Conservation Ferozepur	0	0															0	0	0	0
16	Deptt of Soil and Water Conservation Faridkot	5	0															0	50	0	0
17	Deptt of Soil and Water Conservation Bathinda	2	0															0	20	0	0
18	Deptt of Soil and Water Conservation Mansa	3	0															0	30	740	0
19	Deptt of Soil and Water Conservation Mukatsar	2	0															0	20	80	0
20	Deptt of Soil and Water Conservation Mohali M	0	0															0	0	0	0
21	Deptt of Soil and Water Conservation Mohali TI	0	0															0	0	0	0
22	Deptt of Soil and Water Conservation Mohali SS	0	0															0	0	0	0
23	Punjab Agri Export Corporation Ltd	18	0															0	30	0	0
24	Punjab Agro Industries Corporation	61	2														2	0	707	358	0
25	Punjab Agro Food Grain Corporation	89	0															0	890	1528	0
26	Punjab Mandi Board	461	0															0	4610	15666	0
27	Punjab Rural Development Board	26	0															0	30	4420	0
28	Punjab State Warehousing Corporation Ltd	297	6									1	5					0	4235	4430	0
29	Punjab State Container and Warehousing Corporation	14	0															0	10	0	0
30	Punjab State Seed Corporation Ltd	15	0															0	10	0	0
31	Punjab State Seed Certification Authority	12	2									2						0	130	0	0
32	Department of Horticulture Chandigarh	50	0															0	1030	196	0
33	Department of Horticulture Amritsar	0	0															0	0	16	0
34	Department of Horticulture Bathinda	3	0															0	50	40	0
35	Department of Horticulture Abohar	10	0															0	100	990	0
36	Department of Horticulture Faridkot	0	0															0	0	0	0
37	Department of Horticulture Gurdaspur	1	0															0	10	16	0
38	Department of Horticulture Hoshiarpur	2	0															0	20	0	0
39	Department of Horticulture Jalandhar	2	0															0	20	560	0
40	Department of Horticulture Ludhiana	1	0															0	10	0	0
41	Department of Horticulture Patiala	3	0															0	30	230	0
42	Department of Horticulture Sangrur	1	0															0	50	0	0
43	Department of Horticulture TaranTarn	1	0															0	20	4	0
44	Department of Horticulture Mohali	0	0															0	0	0	0
45	Department of Horticulture Ropar	0	0															0	0	0	0
46	Department of Horticulture Fatehgarh Sahib	0	0															0	0	0	0
47	Department of Horticulture Mukatsar	0	0															0	0	0	0
48	Department of Horticulture Moga	0	0															0	0	0	0
49	Department of Horticulture SBS Nagar	0	0															0	0	0	0
50	Department of Horticulture Kapurthala	1	0															0	10	40	0
51	Department of Horticulture Mansa	0	0															0	0	0	0
	Total	1962	26	0	0	0	0	0	0	0	4	3	10	0	1	0	8	0	22562	48139	0

Note: Difference in Registration fee w.r.t Application received is due to the fact that number of applications received by the above mentioned departments are being forwarded by the other departments or from Coordination branch of Punjab Govt, for which registration fee is deposited at the department initially receiving the request.

2. ANIMAL HUSBANDRY & FISHERIES AND DAIRY DEVELOPMENT

REPORT UNDER SECTION 25 RECEIVED FROM 4 PUBLIC AUTHORITIES

REPORT UNDER SECTION 25 RECEIVED FROM 4 PUBLIC AUTHORITIES																					
Sr.no	Public Authority Name	Request Received	Request Rejected	Reason for Rejection												Disciplinary Action taken		Registration Fee	Additional Fee	Total Penalty	
				Section8(1)										Section		Others					
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
*1	Director Animal Husbandary, Punjab, Chandigarh	239	33					32									1 required extra fee	0	2860	2175	5035
**2	Director, Dairy Development, Department Punjab, Chandigarh	41	1														1 Application on not received on prescribed Performance	0	140	35	0
3	Director, and Warden Fisheries Punjab, Chandigarh	48	0														0	480	737	0	
*4	Joint Secy. Animal Husbandry, Fisheries & Dairy Dev.	50	0														0	735	60	0	
Total		378	34					32									2	0	4215	3007	5035

Note:- * Extra fees received from Applicants

** 27 applications were transferred from other departments

3. COOPERATION

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES																					
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection														Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section			Others				
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Financial Commissioner Cooperation, Pb, Chandigarh.	22	1								1							0	220	1649	1869
2	Registrar, Cooperative Societies,Pb, Chandigarh	1161	0															0	11610	26324	37934
3	Chief Auditor, Cooperative Societies.,Pb,Chandigarh	155	2	1									1					0	1550	6360	7910
	Total	1338	3	1							1		1					0	13380	34333	47713

Note: In the year 2010(1.1.2010 to 31.12.2010) 3 applications were rejected in total, out of which 1 application was rejected under Section 8(1)(h) of Act by the Appellant Authority at Govt. level and 2 applications were rejected under Section 8(1)(a) and 8(1)(j) of Act by the Appellant Authority at the Chief Auditor Cooperative Societies, Punjab, Chandigarh level.

4. SCHOOL EDUCATION

REPORT UNDER SECTION 25 RECEIVED FROM 8 PUBLIC AUTHORITIES

Public Authority Name		Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section									
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
*1	Chairman, Punjab School Education Board	792	45					45										0	7910	37391	0		
2	DPI(SE) Punjab	1803	0															0	18030	21986	240050		
3	Mid-Day-Meal	13	0															0	130	20	0		
4	SSA	499	0															0	4990	6210	0		
5	RMSA	107	0															0	1070	645	0		
6	ASPD (Edusat)	3	0															0	30	0	0		
*7	ASPD (ICT)	71	0															0	1015	72	0		
*8	Education Br.	1335	0															0	0	0	0		
Total		4623	45					45										0	33175	66324	240050		

* At Sr.no.1, out of 792 one applicant is Blind and Below Poverty Line

* At Sr.no.7, the amount of registration fees increased from Rs.710/- to Rs.1015/-, because Under RTI Act 2005, Rs.2/- charged for every (A4-A3) size paper so additional charges applied in addition to Rs.10/- and Some applicants voluntarily send additional money in the form of IPO's to get the required information

*At Sr.no.8, 116 applications transferred to related Branches with fees and 1219 applications transferred to DPI(S) with fees

5. Employment Generation and Training

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection													Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty	
				Section8(1)										Section							
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Principal Secretary, Employment Generation & Training	5	0															0	50	60	0
2	Director, Employment Generation & Training Deptt., Punjab, Chandigarh	72	1					1										0	630*	310	0
3	Director General, Centre for Training and Employment of Punjab Youth	13	0															0	130	0	0
Total		90	1					1										0	810	370	0

* 32 applications received from other departments of Punjab Govt. and Extra fees has been given by 40 applicants

6. ELECTIONS

REPORT UNDER SECTION 25 RECEIVED FROM 11 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection													Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)										Section						
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	others			
1	DEO Amritsar																			
		70	0														0	230	0	230
2	DEO Kapurthala																0	0	0	0
		8	0														0	0	0	0
3	DEO SBS Nagar																0	65	0	65
		16	0														0	0	40	40
4	DEO SAS Nagar																0	80	0	80
		22	0														0	40	0	40
5	DEO Ropar																0	310	0	310
		19	0														0	10	0	0
6	DEO Patiala																0	456	0	0
		27	0														0	20	0	0
7	HO Chandigarh																0	1211	40	765
		15	0														0	0	0	0
8	Election Department																0	0	0	0
		1	0														0	0	0	0
9	Election Br.																0	0	0	0
		0	0														0	0	0	0
*10	State Election Commission																0	0	0	0
		26	0														0	0	0	0
11	Commissioner Gurdwara Elections																0	0	0	0
		2	0														0	0	0	0
	Total																0	1211	40	765
		206	0														0	1211	40	765

* Out of 26 Applications received in Election Commission under RTI Act, 10 applications were disposed of at commission level and rest of 16 applications were transferred u/s 6(3) of RTI Act to the concerned Deputy Commissioner for the appropriate action as they are declared public information officer in respect of information pertaining to Panchayati Raj. Elections.

7. EXCISE & TAXATION

REPORT UNDER SECTION 25 RECEIVED FROM 34 PUBLIC AUTHORITIES

REPORT UNDER SECTION 25 RECEIVED FROM 34 PUBLIC AUTHORITIES																							
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)												others							
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	others						
1	SPIO Head Office	545	90										38				52	0	5450	1479	0		
2	PIO Amritsar I	7	4					4										0	70	480	0		
3	PIO Amritsar II	29	0															0	290	0	0		
4	PIO Gurdaspur	25	0															0	250	150	0		
5	PIO Hoshiarpur	15	0															0	150	90	0		
6	PIO Jalandhar I	54	7	7														0	540	440	0		
7	PIO Jalandhar II	29	1				1											0	290	0	0		
8	PIO Kapurthala	5	1										1					0	50	0	0		
9	PIO Nawanshahr	16	0															0	160	0	0		
10	PIO Tarar Tarn	0	0															0	0	0	0		
11	PIO Fatehgarh S.	26	0															0	260	50	0		
12	PIO Ludhiana-I	50	0															0	500	0	0		
13	PIO Ludhiana-II	118	6				6											0	1180	742	0		
*14	PIO Ludhiana-III	65	3				3											0	510	10	0		
15	PIO Mohali	21	0															0	210	0	0		
16	PIO Patiala	63	0															0	630	0	0		
17	PIO Ropar	7	0															0	70	20	0		
18	PIO Sangrur	22	2										2					0	220	130	0		
19	PIO Barnala	16	0															0	160	10	0		
20	PIO Ferozepur	44	0															0	440	620	0		
21	PIO Moga	18	0															0	180	0	0		
22	PIO Muktsar	32	1												1			0	320	14	0		
23	PIO Bathinda	38	1												1			0	380	100	0		
24	PIO Faridkot	18	0															0	180	804	0		
25	PIO Mansa	15	4															0	150	120	0		
26	PIO MW Patiala	21	0															0	210	1146	0		
27	PIO MW Ludhiana	6	0															0	60	430	0		
28	PIO MW Jalandhar	8	0															0	80	20	0		
29	PIO MW Bathinda	10	0															0	100	200	0		
30	PIO MW Amritsar	4	0															0	40	0	0		
31	PIO MW Chandigarh	0	0															0	0	0	0		
32	PIO, ICC (Export) Shambhu	14	0															0	140	250	0		
33	PIO, ICC (Import) Shambhu	15	0															0	150	550	0		
*34	Financial Commissioner Excise & Taxation	77	1										1					0	230	540	0		
	Total	1433	121	7	0	0	10	4	0	0	0	0	41	0	2	0	52	0	13650	8395	0		

Note:- * At Sr.no. 34 and 14, 54 applications and 14 applications were transferred by other departments without fees, respectively.

8. FINANCE

REPORT UNDER SECTION 25 RECEIVED FROM 9 PUBLIC AUTHORITIES

REPORT UNDER SECTION 23 RECEIVED FROM 9 PUBLIC AUTHORITIES																					
S.No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection													Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty	
				Section8(1)										Section			Others				
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24					
1	Dte of Institutional Finance & Banking F.D. Pb.	2	0														0	20	0	20	
*2	T&A	390	0														0	5143	2305	0	
3	Directorate of Punjab State Lotteries	12	0														0	120	3195	0	
*4	Small Savings	6	0														0	80	0	0	
*5	Disinvestment	3	0														0	90	0	90	
6	Finance Banking	2	0														0	20	0	20	
***7	DFREI	24	0														0	0	0	0	
**8	PIDB	55	0														0	340	1408	0	
9	FD (PIO)	367	0														0	5327	0	0	
	Total	861	0														0	11140	6908	130	

Note:- * At Sr.no.1, 4,5 the amount shown in 'Total Registration fee' column also include the payment made by the applicants in excess of the mandatory fee.

** At Sr. no.8, Since some of the information is sought from the Department of Finance by the Applicant being the administrative department of PIDB, the registration fees is deposited with the AD

*** None application was received directly to this directorate

9. PLANNING

REPORT UNDER SECTION 25 RECEIVED FROM 2 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection													Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)													Others			
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24				
1	P.I.O. Punjab State Planning Board	14	0														0	140	820	0
2	P.I.O. Economic and Statistital Advisor	24	3							3							0	240	218	0
Total		38	3							3							0	380	1038	0

10. FOOD, CIVIL SUPPLIES AND CONSUMER AFFAIRS

REPORT UNDER SECTION 25 RECEIVED FROM 4 PUBLIC AUTHORITIES

REPORT UNDER SECTION 23 RECEIVED FROM PUBLIC AUTHORITIES																	Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty		
S No	Public Authority Name	Request Received	Request Rejected	Section 8(1)										Section							Others	
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24						
*1	Food & Supplies Department (Head Quarter)	277	5								3				1			1	0	7946	2915	2000
*2	Food & Supplies Department (District Offices)	1369	10									1						9	0	15135	38374	0
*3	Legal Metrology	33	0																0	545	0	0
*4	Punjab State Consumer Disputes Redressal Commission	37	0																0	370	2567	0
	Total	1706	15								3	1			1			10	0	23996	43856	2000

* Extra fees received through Postal Orders

11. HEALTH & FAMILY WELFARE

REPORT UNDER SECTION 25 RECEIVED FROM 6 PUBLIC AUTHORITIES

REPORT UNDER SECTION 25 RECEIVED FROM 6 PUBLIC AUTHORITIES																					
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection														Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)										Section			Others				
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24					
1	MD,PHSC	83	0															0	830	3299	0
2	Director Ayurveda	70	0															0	700	900	0
*3	MD. NRHM	52	0															0	1110	0	0
4	Dir. H&F. Wel	1051	0															0	10510	20352	0
5	D. Homeopathic	49	0															0	490	1450	0
*6	Dir. (ESI)	10	0															0	180	0	0
	Total	1315	0															0	13820	26001	0

*At Sr.no.3, 6,6 and 3 applications were received @ Rs.20/-, Rs.50/- and Rs.100/- respectively

* At Sr.no.6, 2 applications were received with Rs.50/-

12. HOME AFFAIRS & JUSTICE

REPORT UNDER SECTION 25 RECEIVED FROM 13 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection (Section)																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)										Section			Others						
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24							
*1	Prosecution and Litigation	129	4														4	0	1100	9096	1294		
2	Houme Guards and Civil Defence	91	0															0	910	1469	0		
3	Advocate General and Official Trustee	70	0															0	480	2057	0		
4	Administrator General & official Trustee	19	0															0	10	0	0		
5	Wakaf Board	78	4															0	884	198	0		
6	DGP/IGP Prisons	937	9	2					2						5			0	5510	1473	0		
*7	L.R. and Secretary Legal	29	19			3									16			0	270	0	0		
*8	The Punjab State Human Rights Commission	385	12												12			0	3710	8235	0		
9	Law Commission	0	0															0	0	0	0		
*10	Punjab Police Housing Corpn.	29	0															0	612	0	0		
*11	Treasurer Charitable Endowments, Punjab	20	0															0	40	0	0		
12	D.G.P. Chd	28379	682	1					2	540	4	12		4	17	102		0	283790	452744	0		
13	Punjab Parvasi Bhalai Board	0	0															0	0	0	0		
	Total	30166	730	2	0	3	0	0	2	0	0	0	0	0	33	0	4	0	297316	475272	1294		

* At Sr.no.1, 19 applications were transferred from other departments, Therefore, registration fees were collected of 129-19=110 applications

* At Sr.no.7, fees of 2 applications were returned back

* At Sr.no.8, 3 applications were received without registration fee, 6 applications' fee was returned back to the applicants for various reasons, 2 applications were received by transfer u/s 6(3) of the RTI Act without transferring the registration fee by the concerned department and 3 applications were transferred by the Commission to different department u/s 6(3) of RTI Act. Therefore, the amount of Rs.140/-(3850-3710=140) being the difference in the registration fee @Rs.10/- per application relates to 14 applications, as mentioned above.

* At Sr.no.10, 13 applications were transferred from other departments, 16 applications received directly with registration fees of Rs.10/- and Rs.452/- were received as an additional fees for supplying information. Therefore, 16x10+452=Rs.612/-

*At Sr.no. 11, 19 applications were received by transfer u/s 6(3) of the RTI Act without transferring the registration fee by the concerned department and 1 application was received directly by the applicant with registration fee of Rs.40/-

13. INFORMATION TECHNOLOGY & ADMINISTRATIVE REFORMS

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection													Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty	
				Section 8(1)										Section			Others				
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24					
1	Administrative Department	15*	0															0	20	0	0
2	Punjab State Information Commission	356	37														Rule 3(4) of Punjab RTI rules, 2007	0	2340	5119	0
3	Director, Information Technology, Punjab	31**																	200	0	0
Total		402	37														37	0	2360	5119	0

* fee was not received with 11 application, 1 application along with fee sent to other Deptt. of Personnel

** 20 application received in DOIT, forwarded by other Deptt. after retaining the fee, 2 application received with fee of Rs. 50/-, 1 application received with fee of Rs. 20

14. INDUSTRIES & COMMERCE

REPORT UNDER SECTION 25 RECEIVED FROM 6 PUBLIC AUTHORITIES

REPORT UNDER SECTION 29 RECEIVED FROM PUBLIC AUTHORITIES																							
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section			Others						
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
1	DIC	690	10			0											10	0	6790	12214	22250		
2	PSIDC	41	0															0	410	3170	0		
3	PFC	103	6			2	1										3	0	1030	2460	0		
4	PKVIB	9	0															0	90	290	0		
5	PSIEC	275	0															0	2750	6490	5500		
6	LEATH ERA	0	0															0	0	0	0		
	Total	1118	16			2	1										13	0	11070	24624	27750		

15. IRRIGATION

REPORT UNDER SECTION 25 RECEIVED FROM 28 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)											Section		Others						
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
1	Irri IP1-Br. APIO Administrative Deptt	47	0															0	470	3129	0		
2	Irri IP2-Br. APIO Administrative Deptt	19	0															0	190	485	0		
3	Irri IP3-Br. APIO Administrative Deptt	30	0															0	300	275	0		
4	Works Br. APIO	13	0															0	130	130	0		
5	Project APIO	5	0															0	50	30	0		
6	M.D. PWRM & DC Ltd. Head Office	25	0															0	250	145	0		
7	Sh. R. K. Chaudhary SE/UBDC, Amritsar	89	1														1 (U/s 10) (2) (4)	0	890	2771	0		
8	Sh. P.S. Bhogal SE/ Bhakra Main Line Circle, Patiala	46	0															0	460	492	0		
9	Sh. H.S. Sandhu SE/ IB Circle, Patiala	79	1														1 (U/s 8 (1))	0	790	8732	0		
10	Sh. S.S. Grewal SE/ Sirhind canal Circle, Ludhiana	109	0															0	1090	975	0		
11	Sh. B.S. Sandhu SE/ Ferozepur Canal Circle, Ferozepur	234	1														1 (U/s 8)	0	2340	2163	0		
12	Sh. S.P.S. Saini Director/ Water Cell, (BD) IBHO, Punjab Chandigarh	10	0															0	100	40	0		
13	Sh. Anil sood SE/ Jalandhar Drainage Circle, Jalandhar	42	0															0	420	9013	0		
14	Sh. G.B.S. Walia SE/Amritsar Drainage Circle, Amritsar	35	0															0	350	20949	0		
15	Sh. Jagpal Singh SE/ Patiala Drainage Circle, Patiala	34	0															0	340	5626	0		
16	Sh. S. K. Bansal SE/ Ferozepur Drainage Circle, Ferozepur	10	0															0	100	570	0		
17	Sh. Rajinder Singh SE/ Gidderbaha Drainage Circle, Gidderbaha	21	0															0	210	829	0		
18	Sh. S. K. Singal SE/ C.M.C. I.B. Pb., CHD.	10	0															0	100	650	0		
19	Sh. A.K. Singla SE/ Canal Lining Circle, Patiala	14	0															0	140	4878	0		
20	Sh. Acchar Singh Mann SE/ Canal Lining Circle, Ferozepur	2	0															0	20	20	0		
21	Sh. Charanjit Singh SE/ Canal Lining Circle, Bathinda	10	0															0	100	646	0		
22	Sh. S.K. Dhir SE/ Dholbaha Dam Const. Circle, Hoshiarpur	7	0															0	70	0	0		
23	Sh. D.S. Kohali SE/ Kandi Canal Circle, Hoshiarpur / SYL Construction Circle NO.1	12 1	0															120 10	0 0	0	0		
24	Sh. Ashok Kumar Director/ Kandi Water Shed Design Dte., Pb., CHD.	0	0															0	0	0	0		
25	Sh. Prem Nath SE/Admn. Ranjit Sagar Dam Shahpurkandi	90	2														2 (U/s) 10 (2) (d)	900	7688	0			
26	Sh. K.S. Takshi Director, Water Resources & Environment Dte., Pb. Chandigarh	6	0															60	202	0			
27	Sh. Sham Sunder Director, Ranjit Sagar Design Organization, Pb., Chandigarh	0	0															0	0	0	0		
28	Sh. S.P.S. Saini Director/ Water Cell (Head Office), Irrigation Works, Pb., Chandigarh	210	0															2100	10280	0			
	Total	1197	5	0	0	0	0	0	0	0	0	0	0	0	0	0	5	0	11970	80718	0		

16. WATER SUPPLY & SANITATION

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)											Section								
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
*1	Addl.Secy.	37	2														1 under section 7(9) and 1 in view of the decision of Goa High Court in CWP No. 419 of 2007	0	360	132	0		
*2	Chief Engineer (North)	243	13														13 under section 7(9)	0	2169	5631	0		
3	Chief Engineer (Central)	98	3														3 under section 7(9)	0	980	2084	0		
Total		378	18														13	0	3509	7847	0		

* At Sr.no-1, one application transferred by Finance Department, the application fee was retained by them.

*At Sr.no-2, applications were received by transfer through other departments

17. PUBLIC WORKS (BUILDING & ROADS)

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)												Section							
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
1	Engineer-in-Chief, Punjab PWD, B&R Br., Patiala	*855	0															0	7460	33157	15000		
2	Punjab Roads & Bridges Development Board, SCF 61-62, Phase-2 Mohali	3	0															0	30	0	0		
3	Chief Architect, Department of Architecture, SCO 100, Sector-17D, Chandigarh	13	0															0	130	4500	0		
Total		871	0															0	7620	37657	15000		

Note: *Applications received from other department without fee=109

Application received with fee=746

Total=855

18. REVENUE, REHABILITATION & DISASTER MANAGEMENT

REPORT UNDER SECTION 25 RECEIVED FROM 47 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection														Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section			Others				
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
*1	D.M-I	11	3 Pending due to non receipt of requisite money														3	0	20	0	20
2	Record	2	0															0	20	40	60
*3	D.M-III	74	0															0	360	0	360
4	Consolidati on	36	0															0	360	707	1067
5	Jagir	32	0															0	320	27	347
6	Rules	0	0															0	0	0	0
7	Admin-I	19	0															0	190	874	1064
8	Admin-III	17	2														2	0	170	555	725
9	Issue & Circulating	0	0															0	0	0	0
10	Admin-II	1	0															0	10	0	10
11	Boundry Cell	0	0															0	0	0	0
12	Admin-IV	0	0															0	0	0	0
13	M.E. Cell	0	0															0	0	0	0
14	Policy & Legal	46	0															0	460	430	890
15	Land Revenue	88	0															0	880	785	1665

16	Account	0	0															0	0	0	0
17	Land Reforms	12	0															0	120	40	160
18	Computer Cell	0	0															0	0	0	0
19	TLSB	1	0															0	10	0	10
20	Stamp & Registration	88	0															0	880	0	880
21	RE-II	21	0															0	210	992	1202
*22	RE-I	93	0															0	690	717	1407
23	Commissioner Patiala	73	0															0	730	1470	2200
24	Commissioner Ferozepur	32	0															0	320	3335	3655
*25	Commissioner Jalandhar	76	5							2				3				0	660	0	660
26	Commissioner Faridkot	29	0															0	290	795	1085
*27	D.L.R. Jalandhar	628	0															0	5890	320	6210
28	D.C. Gurdaspur	326	0															0	3260	1236	4496
*29	D.C. Ropar	636	2											2				0	4690	0	4690
30	D.C. Fatehgarh Sahib	309	1										1					0	3090	406	3496
*31	D.C. Moga	535	0															0	4090	5074	9164

*32	D.C. S.A.S Nagar	634	0													Rs. 25000/- penalty deposited by Tehsildar-cum- APIO Kharar in connection with order Ld. Commission RTI Pb. Smt. Ravi Singh date 22.12.2009 on Govt. Treasury vide Challan No.19 dated 6.2.2010 under head 0070 other administrative services 60 other services 800. other receipt 85 penalty under RTI Act 2005	3840	2513	6353
*33	D.C. Barnala	549 (Direct-442 By Transfer-106) (BPL-1)	0													0	4420	819	5239
*34	D.C. Faridkot	358	18								18					0	2290	3509	5799
*35	D.C. Mansa	480	0													0	4400	1900	6300
** 36	D.C. Hoshiarpur	593	0													0	2000	2274	4274
*37	D.C. Amritsar	1588	16 Rejected u/s 3/4 Punjab State RTI Rules 2007											16		0	10400	5	10405
*38	D.C. Patiala	967	55 Postal orders not attach in complete application											55		0	8360	2341	10701
39	D.C. Ludhiana	693	0													0	6930	6234	13164
40	D.C. Kapurthala	138	0													0	1380	1276	2656
*41	D.C. Sangrur	498	0													2	4290	1780	6070
*42	D.C. Tarn Taran	177	0													0	690	45	735
43	D.C. Ferozepur	392	0													0	7765	2001	9766
*44	D.C. Bathinda	611	0													0	5200	0	5200

*45	D.C. Mukatsar	246	0															0	2010	1623	3633
46	D.C. Jalandhar	124	0															0	1240	0	1240
47	D.C. Nawansha hr	730	0															0	7300	0	7300
	Total	11963	102	0	0	0	0	0	0	0	2	0	19	0	5	0	76	25002	100235	44123	144358

Note: *At Sr.no.1,3,22, 25, 27, 29, 31, 32, 33, 34, 35, 37, 38, 41, 42, 44, 45 the applications were received without fees, through transfer by other departments are 9,38,24, 10, 39, 167, 66, 250, 106, 129, 40,548, 131, 69, 108, 91, 45, respectively.

** At Sr.no 36: 45 applications were received without fees by transfer and 348 applications were transferred to concerned deptt. with fee.

19. RURAL DEVELOPMENT & PANCHAYATS

REPORT UNDER SECTION 25 RECEIVED FROM 258 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)												Section		Others					
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
*1	Under Secretary (RD)	121	2	2														1	1355	1125	2000		
**2	Joint Director (RD)	57	0															0	0	0	0		
**3	Deputy Director Panchayats	86	0															0	0	0	0		
**4	Deputy Director (LD)	85	0															0	0	0	0		
**5	Deputy Director (M)	37	0															0	0	0	0		
**6	Deputy Director (C)	284	0															0	0	0	0		
**7	Deputy Director (HQ)	87	0															1	0	0	5000		
8	Deputy Director (EP)	40	0															0	646	0	0		
9	Superintending Engineer (PRC)	19	2												2			0	170	117	0		
**10	Law Officer(S)	12	0															0	0	0	0		
11	Reader in Economic State Coordinator SIRD Mohali	0	0															0	0	0	0		
**12	Deputy Director (WP)	124	0															1	0	0	10000		
13	Principal GTC Nabha	0	0															0	0	0	0		

14	Principal CDTC Batala	0	0													0	0	0	0
15	Amristar ADC(D)	16	0													0	160	31	0
**16	Barnala ADC(D)	21	0													0	0	0	0
**17	Bathinda ADC(D)	68	0													0	350	1669	0
**18	Faridkot ADC(D)	2	0													0	10	10	0
**19	Ferozepur ADC (D)	82	2										2			0	290	320	0
20	Fathegarh Sahib ADC(D)	8	0													0	80	540	0
**21	Gurdaspur ADC(D)	48	0													0	414	0	0
*22	Hoshiarpur ADC(D)	19	0													0	210	399	0
**23	Jalandhar ADC(D)	31	0													0	90	0	0
24	Kapurthala ADC(D)	3	0													0	30	0	0
**25	Ludhiana ADC(D)	134	0													0	961	527	0
**26	Mansa ADC(D)	14	0													0	0	0	0
**27	Mukatsar ADC(D)	34	0													0	40	0	0

**28	Moga ADC(D)	15	0														0	10	0	0
**29	S.A.S. Nagar ADC(D)	23	0														0	0	0	0
30	SBS Nagar ADC(D)	0	0														0	0	0	0
**31	Patiala ADC(D)	47	0														0	210	335	0
32	Ropar ADC(D)	0	0														0	0	0	0
*33	Sangrur ADC(D)	30	1														0	335	86	0
34	Taran Taran ADC(D)	1	0														0	10	0	0
35	DD&PO Jalandhar	15	0														0	150	0	0
36	DD&PO Patiala	32	0														0	320	220	0
*37	DD&PO Ferozepur	5	0														0	115	0	0
38	DD&PO Amritsar	54	0														0	540	0	0
*39	DD&PO Barnala	3	0														0	85	0	0
40	DD&PO Bathinda	40	0														0	400	74	0
41	DD&PO Faridkot	17	0														0	170	0	0

**42	DD&PO Ferozpur	176	1		1											0	715	130	0
**43	DD&PO Fatehgarh Sahab	2	0													0	0	0	0
*44	DD&PO Gurdaspur	129	2									2				0	1840	0	0
45	DD&PO Hoshiarpur	12	0													0	120	240	0
46	DD&PO Jalandhar	4	0													0	40	0	0
47	DD&PO Kapurthala	0	0													0	0	0	0
**48	DD&PO Ludhiana	98	0													0	560	0	0
**49	DD&PO Mansa	43	0													0	180	0	0
50	DD&PO Mukatsar	4	0													0	40	0	0
*51	DD&PO Moga	35	0													0	380	0	0
*52	DD&PO SAS Nagar	49	0													0	692	0	0
**53	DD&PO Nawansaher	45	0													0	0	0	0
**54	DD&PO Patiala	132	0													0	540	0	0
**55	DD&PO Ropar	40	0													0	0	0	0

56	DD&PO Sangrur	18	0														0	180	0	0
**57	DD&PO Tarn taran	52	0														0	240	0	0
58	Zila Parishad Amritsar	22	0														0	220	44	0
59	Zila Parishad Barnala	0	0														0	0	0	0
60	Zila Parishad Bathinda	34	0														0	340	1095	0
**61	Zila Parishad Faridkot	38	0														0	130	330	0
**62	Zila Parishad Ferozepor	23	0														0	47	0	0
*63	Zila Parishad Fatehgarh Sahib	12	0														0	240	0	0
**64	Zila Parishad Gurdaspur	26	0														0	140	234	0
65	Zila Parishad Hoshiarpur	2	0														0	20	56	0
**66	Zila Parishad Jalandhar	4	0														0	0	0	0
*67	Zila Parishad Kapurthala	8	0														0	140	0	0
*68	Zila Parishad Ludhiana	7	7		7												0	170	0	0
**69	Zila Parishad Mansa	43	0														0	270	418	0

**70	Zila Parishad Muktsar	33	0													0	40	0	0
**71	Zila Parishad Moga	23	0													0	110	0	0
*72	Zila Parishad SAS Nagar	19	0													0	230	624	0
**73	Zila Parishad Nawan Shahr	26	0													0	0	0	0
74	Zila Parishad Patiala	14	0													0	140	100	0
75	Zila Parishad Ropar	11	0													0	110	0	0
**76	Zila Parishad Sangrur	81	0													0	460	1550	0
*77	Zila Parishad Tarn Taran	17	0													0	220	700	0
78	EE (PRS) Amritsar	15	0													0	150	372	0
**79	EE (PRS) Bathinda	5	0													0	48	762	0
80	EE (PRS) Barnala	0	0													0	0	0	0
81	EE (PRS) Faridkot	0	0													0	0	0	0
*82	EE (PRS) Ferozepur	6	0													0	142	0	0
*83	EE (PRS) Fatehgarh Sahib	6	0													0	0	560	0

84	EE (PRS) Gurdaspur	2	0														0	20	0	0
**85	EE (PRS) Hoshiarpur	9	0														0	50	10	0
*86	EE (PRS) Jalandhar	3	0														0	47	0	0
87	EE (PRS) Kapurthala	0	0														0	0	0	0
88	EE (PRS) Ludhiana	10	0														0	100	10	0
*89	EE (PRS) Mansa	2	0														0	30	0	0
90	EE (PRS) Muktsar	0	0														0	0	0	0
91	EE (PRS) Moga	1	0														0	10	0	0
92	EE (PRS) SAS Nagar	0	0														0	0	0	0
93	EE (PRS) Nawan Shahr	2	0														0	20	0	0
94	EE (PRS) Patiala	11	0														0	110	8	0
**95	EE (PRS) Ropar	6	0														0	40	0	0
**96	EE (PRS) Sangrur	9	0											1			0	40	500	0
97	EE (PRS) Tarn- taran	5	0														0	50	50	0

98	DO (WP) Amritsar	0	0														0	0	0	0
99	DO (WP) Bathinda	0	0														0	0	0	0
100	DO (WP) Barnala	0	0														0	0	0	0
101	DO (WP) Faridkot	0	0														0	0	0	0
102	DO (WP) Ferozepor	0	0														0	0	0	0
103	DO (WP) Fatehgarh Sahib	0	0														0	0	0	0
104	DO (WP) Gurdaspur	0	0														0	0	0	0
105	DO (WP) Hoshiarpur	2	0														0	20	0	0
106	DO (WP) Jalandhar	0	0														0	0	0	0
107	DO (WP) Kapurthala	0	0														0	0	0	0
108	DO (WP) Ludhiana	0	0														0	0	0	0
109	DO (WP) Mansa	0	0														0	0	0	0
110	DO (WP) Muktsar	0	0														0	0	0	0
111	DO (WP) Moga	0	0														0	0	0	0

112	DO (WP) SAS Nagar	0	0														0	0	0	0
113	DO (WP) Nawan Shahar	0	0														0	0	0	0
114	DO (WP) Patiala	0	0														0	0	0	0
115	DO (WP) Ropar	0	0														0	0	0	0
116	DO (WP) Sangrur	0	0														0	0	0	0
117	DO (WP) Tarn-taran	0	0														0	0	0	0

Block Development Panchayat Officer**Amritsar**

1	BDPO Jandiala Guru	8	0														0	80	0	0
2	Rajinder Kaur BDPO Harsha China	6	0														0	60	769	0
3	BDPO Rayya	20	0														0	200	0	0
**4	BDPO Ajnala	48	0														0	130	1776	0
5	BDPO Tarsikka	52	0														0	520	0	0
6	Subeg Singh BDPO Verka	14	0														0	150	2650	0
**7	Gurpartap Singh BDPO Majitha	88	0														0	530	2494	0
**8	BDPO Attari	36	0														0	180	390	0
*9	BDPO Chogawan	32	0														0	500	0	0

Barnala

1	BDPO Barnala	21	0														0	210	0	0
2	BDPO Mehal Kalan	18	0														0	180	0	0
3	BDPO Sehna	21	0														0	215	0	0

Bathinda

1	Bathinda	25	0														0	250	0	0
*2	Maur	23	0														0	290	0	0
**3	Nathana	25	0														0	170	0	0
4	Phul	5	0														0	50	0	0
5	Rampura	0	0														0	0	0	0
**6	Sangat	30	0														0	170	680	0
7	Bhata Bhai Ka	3	0														0	30	0	0
8	Talwandi Sabo	14	0														0	140	0	0

Jalandhar																				
1	Adampur	20	0														0	200	342	0
2	Bhogpur	6	0														0	60	0	0
3	Jalandhar East	25	0														0	250	0	0
4	Jalandhar West	0	0														0	0	0	0
5	Lohian	13	0														0	130	0	0
6	Nakodar	7	0														0	70	0	0
7	Nurmehal	33	0														0	330	164	0
8	Phillaur	32	0														0	320	0	0
9	Rurka Kalan	6	1													1	0	60	20	0
10	Shahkot	7	0														0	70	0	0
Kapurthala																				
**1	Dhilwan	31	0														0	0	0	0
**2	Kapurthala	12	0														0	110	0	0
**3	Nadala	102	0														0	880	46	0
**4	Phagwara	40	0														0	200	0	0
**5	Sultanpur Lodhi	26	0														0	50	0	0
Ludhiana																				
**1	Dehlon	27	0														0	228	0	0
**2	Doraha	56	0														0	100	0	0
3	Jagraon	21	0														0	210	0	0
**4	Khanna	33	0														0	250	0	0
**5	Ludhiana 1	77	0														0	490	0	0
**6	Ludhiana 2	25	0														0	120	0	0
*7	Machhiwara	56	0														0	740	0	0
**8	Pakhowal	40	0														0	170	0	0
9	Samrala	26	0														0	260	0	0
10	Sidhwan Bet	23	0														0	230	0	0
**11	Sudhar	28	0														0	30	0	0
12	Rai Kot	17	0														0	170	0	0
Mansa																				
**1	Budhlada	97	0														0	450	0	0
*2	Bhikhi	28	0														0	540	0	0
**3	Jhunir	8	0														0	40	0	0
**4	Mansa	55	0														0	430	304	0
**5	Sardulgarh	32	0														0	230	0	0
Moga																				
**1	Bagha purana	62	0														0	200	50	0
**2	Kot Ise Khan	38	0														0	112	0	0
**3	Moga 1	18	0														0	150	144	0
**4	Moga 2	19	0														0	100	0	0
**5	Nihal Singh Wala	14	0														0	70	0	0
Mukatsar																				
1	Gidder Baha	0	0														0	0	0	0
*2	Lambi	25	0														0	670	0	0
3	Mukatsar	62	0														0	620	0	0
**4	Malout	11	0														0	90	0	0
SBS Nagar																				
**1	Aur	19	0														0	0	0	0
2	Balachaur	34	0														0	340	0	0
**3	Banga	29	0														0	0	0	0
4	SBS Nagar	74	0														0	740	0	0
**5	Saroya	40	0														0	195	0	0

Patiala																			
**1	Bhunerheri	39	0													0	280	0	0
**2	Sanaur	37	0													0	240	0	0
3	Ghanaur	29	0													0	290	0	0
**4	Nabha	80	0													0	710	0	0
5	Patran	19	0													0	190	0	0
**6	Samana	81	0													0	630	0	0
**7	Rajpura	50	0													0	0	0	0
Roop Nagar																			
**1	Anandpur Sahib	108	0													0	0	0	0
**2	Chamkaur Sahib	39	0													0	0	0	0
**3	Morinda	23	0													0	0	0	0
**4	Nurpur Bedi	72	0													0	0	0	0
**5	Roop Nagar	75	0													0	0	0	0
Sangrur																			
**1	Andana	61	0													0	405	0	0
*2	Bhawanigarh	33	0													0	450	0	0
*3	Dhuri	36	0													0	560	0	0
*4	Lehragaga	22	0													0	5989	0	0
*5	Malerkotla 1	80	0													0	1120	0	0
**6	Malerkotla 2	45	0													0	400	0	0
**7	Sangrur	50	0													0	220	0	0
8	Sunam	128	0													0	1280	0	0
**9	Sherpur	51	0													0	480	0	0
SAS Nagar																			
**1	Kharar	35	0													0	0	0	0
2	Majri	15	0													0	150	0	0
**3	Dera Bassi	112	0													0	2530	0	0
Tarn Taran																			
1	Bhikhiwind	6	0													0	60	250	0
**2	Chohla Sahib	42	0													0	30	0	0
**3	Gandiwind	5	0													0	0	0	0
4	Khadoor Sahib	12	0													0	120	100	0
5	Naushera Pannuan	17	0													0	170	0	0
**6	Patti	53	0													0	260	0	0
**7	Tarn Taran	65	0													0	450	0	0
**8	Valtoha	25	1													1	140	0	140
Total		8015	19	2	8	0	0	0	0	0	0	0	0	0	0	4	0	4	4
																	62741	42145	17140

* Difference in Registration fee w.r.t Application received is due to the postal order of extra fees has been submitted by the applicant

** Differenece in Registration fee w.r.t Application received is due to the fact that number of applications received by the above mentioned departments are being forwarded by the other departments under section 6(3) of RTI Act for which registration fee is deposited at the department initially recieving the request.

20. SOCIAL SECURITY & WOMEN & CHILD DEVELOPMENT

REPORT UNDER SECTION 25 RECEIVED FROM 5 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection														Disciplinary	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section		Others					
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Principal Secretary, Govt. of Punjab, Deptt. of W&CD, Chandigarh	*73	0															0	390	1220	1610
2	Director, Social Security and Women and Child Development, Punjab, Chandigarh	174																0	1740	6479	8219
3	District Social Security Officer	463																0	4630	14161	18792
4	District Programme Officer	190																0	1900	5961	7861
5	Punjab State Women Commission	46																0	440	964	1404
Total		946	0															0	9100	28785	37886

* Total no. of Direct Request Received is 39

21. DEFENCE SERVICES WELFARE

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection														Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section		Others					
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Defence Services Welfare	25	0															0	0	0	0
2	Director Sanik Welfare Punjab Including DSWO of the State	81	2									1			1			0	2009*	0	0
3	Punjab Ex-Service Man Corpation	6	0															0	60	100	0
Total		112	2									1			1			0	2069	100	0

* Postal orders received by the A.D were sent to DSW for depositing under the appropriate Head of Account. Postal Orders received by DSW and PESCO were deposited by them at their own level in the Govt. Account.

22. WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES

REPORT UNDER SECTION 25 RECEIVED FROM 7 PUBLIC AUTHORITIES

REPORT UNDER SECTION 25 RECEIVED FROM / PUBLIC AUTHORITIES																					
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection														Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section			Others				
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
*1	Secretary SCs & BCs Welfare	15	0															0	0	0	
2	Director SCs & BCs Welfare	128	0															0	1280	1540	
3	SC Corporation	23	0															0	230	715	
** 4	BC Corporation	9	0																130	84	
5	SC Commission	37	0																370	925	
6	BC Commission	3	0																30	0	
7	Director SCSP	5	0																50	0	
	Total	220	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2090	3264	

Note: * At Sr.no.1, Postal orders received by the A.D. were sent to Director Welfare of SCs & BCs for depositing under the appropriate Head of Account

** At Sr.no.4, Extra fees received with applications

23. HOUSING & URBAN DEVELOPMENT

REPORT UNDER SECTION 25 RECEIVED FROM 9 PUBLIC AUTHORITIES

REPORT UNDER SECTION 25 RECEIVED FROM 9 PUBLIC AUTHORITIES				Reason for Rejection													Disciplinary Action Taken	Registration Fee		Additional Fee	Total Penalty
S No	Public Authority Name	Request Received	Request Rejected	Section8(1)											Section		Others				
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Admin Department	39	0															0	810	200	0
2	PUDA,HQ Mohali	226	0															0	2260	11092	0
3	PDA,Patiala Zone	217	0															0	2170	7170	0
4	Amritsar Area Development Authority,(ADA)	82	0															0	320	650	0
5	JDA,Jalandhar	416	0															0	1182	2679	0
6	Bathinda Area Development Authority, (BDA)	153	0															0	1530	4284	5814
7	GMADA	1050	0															0	22334		0
8	GLADA	467	14				12										2	0	4670	7087	10000
9	Chief Town Planner, Pb.	226	0															0	2260	6438	0
	Total	2876	14				12										2	0	37536	39600	15814

* Extra fee received **50 application are received from other Deptt. *** 311 application received through transfer from other Deptt. without fee **** Applications fee and additional fee jointly deposit

24. LOCAL GOVERNMENT

REPORT UNDER SECTION 25 RECEIVED FROM 24 PUBLIC AUTHORITIES																							
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)											Section			Others					
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
1	M.C. Pathankot	109	0															0	2135	1515	620		
2	M.C. Jalandhar	772	0															0	7720	2354	0		
3	M.C. Amritsar	980	0															0	10840	2284	0		
4	M.C. Patiala	354	0															0	4766	505	0		
5	M.C.Bathinda	471	0														0	0	4700	8972	13672		
6	M.C. Mohali	78	0															0	975	0	0		
7	M.C. Phagwara	24	0															0	0	0	240		
8	DDR Ferozepur	406	79															2	5612	2237	9000		
9	DDR Ludhiana	1061	0																998	15923	0		
10	DDR Patiala	61	0																638	300	0		
11	State Urban Development Authority	8	0																20	0	0		
12	DDR Jalandhar	1420	0																25104	15253	0		
13	DDR Bathinda	432	0																640	1040	13000		
14	DDR Amritsar	259	0																2693	0	0		
15	DLG (Accounts)	16	0														2	2	440	2070	0		
16	Directorate, LG	29	0																360	0	0		
17	DLG (General)	29	0																880	0	880		
18	DLG(MSC)	5	0																50	4	0		
19	DLG Trust Service Cell	11	0																325	0	0		
20	CTP	21	0																0	0	0		
21	Litigation Cell	36	4																20	4	0		
22	Suda	8	0																20	0	0		
23	E.O. M.C. Moga	83	4		2												2	0	830	4178	0		
24	E.O. M.C. Phagwara	24	0																0	0	240		
	Total	6697	87	0	2	0	0	0	0	0	0	0	0	0	0	0	0	4	4	69766	56639	37652	

25. CULTURAL AFFAIRS & TOURISM

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection													Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)										Section			Others			
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others			
*1	Secretary, Tourism & Cultural Affairs (PIO)	20	0														0	120	0	120
**2	Director Tourism, Punjab	32	0														0	350	0	350
*3	Director Cultural Affairs, Punjab	42	0														0	200	292	492
Total		94	0														0	670	292	962

Note: - * The reason for less registration fees is that some applications are forwarded by other departments after detaching the I.P.O's submitted by the applicants under RTI Act 2005

** The reason for excess registration fee is due to actual fees received from applicants

26. HIGHER EDUCATION AND LANGUAGES

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection													Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)										Section			Others			
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others			
1	DPI Colleges Pb.	623	0														0	6230	0	0
2	Director, Language Deptt. Pb . Patiala	0	0														0	0	0	0
3	Director Punjab State University Text Book Board Chandigarh	0	0														0	0	0	0
Total		623	0														0	6230	0	0

27. PRINTING & STATIONARY

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection													Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty	
				Section8(1)										Section			Others				
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Sh. D.S. Jaspal, IAS, Principal Secy., Deptt. of P&S	41	2														1. Under Pb. Govt. Instruction s. No. 2/57/08/1A R/537.	0	*	0	0
2	S. Jaswant Singh, P.I.O., Under Secy	0	0														Nil	0	0	0	0
3	S. Surinder Singh, A.P.I.O., Supdt., Dept. P& S.	0	0														0	0	0	0	0
Total		41	2														0	0	0	0	0

*39 applications are transferred U/S RTI Section 6.3

* Fee collected by Principal Secy. P&S sent to controller Printing & Stationery for depositing

28 YOUTH SERVICES & SPORTS

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection													Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty	
				Section 8(1)										Section	Others						
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Additional Secretary, Govt. of Punjab	8	0														0	80	0	0	
2	Director Sports, Pb.	44	0														0	440	620	0	
3	Director Youth Services	19	0														0	190	700	0	
Total		71	0														0	710	1320	0	

29. INFORMATION & PUBLIC RELATIONS

REPORT UNDER SECTION 25 RECEIVED FROM 24 PUBLIC AUTHORITIES

S.No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section		Others							
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
*1	P.S. Kalra PIO-cum-DD(Field)	92	0															0	720	5098	0		
2	Sat Narain APIO-cum-JDPR New Delhi	0	0															0	0	0	0		
*3	Mrs. Ruchi Kalra APIO Amritsar	3	0															0	10	0	0		
4	Rashim Verma APIO Anandpur Sahib	0	0															0	0	0	0		
*5	Gopal Singh Dardi APIO Bathinda	2	0															0	0	0	0		
6	Gopal Singh Dardi APIO / Barnala	0	0															0	0	0	0		
7	Daljit Singh APIO Faridkot	0	0															0	0	0	0		
8	APIO Fazilka	Office has been closed since April,2008																					
*9	Kuljit Singh APIO Fatehgarh Sahib	3	0															0	0	0	0		
10	Satnam Singh Chhina APIO Ferozepur	0	0															0	0	0	0		
11	Shavinder Singh APIO Gurdaspur	2	0															0	20	0	0		
12	Pal Singh APIO Hoshiarpur	2	0															0	20	8	0		
13	Gurmeet Singh APIO Jalandhar	2	0															0	20	0	0		
*14	Dalbir Singh APIO Kapurthala	2	0															0	0	0	0		
15	Subhash Gupta APIO Ludhiana	3	0															0	30	32	0		
*16	Raghubir Singh APIO Mansa	1	0															0	0	0	0		
17	Nath Singh APIO Moga	0	0															0	0	0	0		
18	Daljit Singh APIO Mukatsar	0	0															0	0	0	0		
19	B.S. Balli Nawanshahar	4	0															0	40	50	0		
*20	Iswinder Singh Grewal APIO Patiala	3	0															0	10	410	0		
21	Harjit Singh Grewal APIO/Ropar	0	0															0	0	0	0		
**2	Mehnga Singh Mattu APIO/ Sangrur	3	0															0	40	0	0		
23	Surjit Singh Saini APIO/ SAS Nagar	0	0															0	0	0	0		
**2	Satnam Singh Chhina APIO TarnTaran	2	0															0	30	0	0		
Total		124	0															0	940	5598	0		

* At Sr.no.1, 20 Applications received by transfer

* At Sr.no.3, 2 Applications received by transfer

* At Sr.no.5, 2 Applications received by transfer

* At Sr.no.9, 3 Applications received by transfer

* At Sr.no.14, 2 Applications received by transfer

* At Sr.no.16, 1 Application received by transfer

* At Sr.no.20, 2 Applications received by transfer

** Excess Amount of initial fee submitted by Applicants

30 PERSONNEL**REPORT UNDER SECTION 25 RECEIVED FROM 13 PUBLIC AUTHORITIES**

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)											Section			Others					
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
1	Supdt. IAS Br.	80	1															0	540	4605	0		
2	Supdt. PCS Br.	35																0	260	2491	0		
3	Supdt. PP-1 Br.	108																0	955	2035	0		
4	Supdt. PP-II Br.	80																0	800	0	0		
5	Supdt. PP-III Br.	65																0	650	1047	0		
6	Supdt. SSS Board	165																0	1650	4076	0		
7	PIO, PPSC	177																0	1770	4984	0		
8	Supdt. PP-IV Br.	0																0	0	0	0		
9	Supdt. Training Br.	1																0	0	2	0		
10	PGR Cell	5																0	80	96	0		
11	PIO MGSPA	3																0	0	0	0		
12	Supdt. ASR Br.	2																0	20	28	0		
13	ACFA ASR Cell	3																0	3	30	0		
	Total	724	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6728	19394	0		

31. SCIENCE, TECHNOLOGY & ENVIRONMENT

REPORT UNDER SECTION 25 RECEIVED FROM 7 PUBLIC AUTHORITIES

REPORT UNDER SECTION 25 RECEIVED FROM 7 PUBLIC AUTHORITIES																					
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection														Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section		Others					
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Pushpa Gujral Science City	14*	0															0	**0	0	0
2	Pb. Energy Development Agency	18	0															0	540	1000	0
3	Punjab Bio-diversity Board	0	0															0	0	0	0
4	Pb. state council for science and technology	5	0															0	50	74	0
5	Pb. biotechnology incubator	#1	0															0	10	0	0
6	Punjab Pollution Control Board	373	2								1						1 (non- receipt of registrati on fee)	0	6647	8868	0
7	Department of Science Technology, enviroment and non-conventional Energy	0	0															0	0	0	0
Total		411	2								1						1	0	7247	9942	0

* No request was received by PGSC directly. All the 14 requests were received from the office of Chief Secretary, through the Deptt. of STE.

** No prescribed fee was directly received by PGSC.

The informatin in respect of all the 14 applications was sent to the concerned applicants as directed by the Deptt. of Science, Technology and Environment, Punjab.

1. Nine (9) letters from different applicants were received through Administrative Department (STE) during 01.01.2010 to 31.12.2010 and reply of the same were sent directly to the applicant as advised by the Admn. Department (STE) with a copy to Supdt. STE. No fee in the cases deposited with the PBTI under the provision of RTI Act 2005.

2. One letter directly received from Dr. R.S. Uppal and fee received Rs.10/-.

3. One (1) letter received directly by PBTI but the requisite fee under the provision of RTI Act 2005 has not been deposited, accordingly the applicant has been requested to do the need full in the matter,

32. MEDICAL EDUCATION & RESEARCH

REPORT UNDER SECTION 25 RECEIVED FROM 11 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection													Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)										Section						
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others			
1	Director Research & Medical Education, Punjab	132	0														0	3970	220	0
2	Medical College Amritsar	43	0														0	350	1043	0
3	Medical College Faridkot	24	0														0	250	370	0
4	T.B Hospital, Patiala	4	0														0	120	0	120
5	GGs Hospital, Patiala	4	0														0	40	160	0
6	Dental College, Patiala	3	0														0	30	162	0
7	Rajindra Hospital, Patiala	25	0														0	250	205	0
8	Punjab Medical Council	34	0														0	616	0	0
9	Punjab Dental Council	12	0														0	590	0	0
10	Punjab State Pharmacy Council	15	0														0	150	0	0
11	Board of Ayurvedic and Unani System Pb.	27	0														0	170	344	0
	Total	323	0														0	6536	2504	120

33. TECHNICAL EDUCATION & INDUSTRIAL TRAINING

REPORT UNDER SECTION 25 RECEIVED FROM 5 PUBLIC AUTHORITIES

REPORT UNDER SECTION 25 RECEIVED FROM 5 PUBLIC AUTHORITIES																					
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection														Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)										Section		Others					
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	DTE(T.E.) (H.O)	326																0	3050	12517	0
2	Field office (TE Wing)	139	7*														7	0	2282	4441	0
3	DTE(IT) (H.O)	139																0	1170	2433	0
4	Field office (IT)	45																0	450	620	0
5	Pb. State Board of Tech. Edu.& Indl. Trg.	91																0	1445	825	0
	Total	740	7														7	0	8397	20836	0

* 2 applications were not in the prescribed proforma and non-receipt of fee,
2 applications being unsigned,
1 application being beyond jurisdiction of the Principal,
1 application having no specific subject, was rejected; and
after adjudication 1 application was disposed of and closed by the State
Information Commission, Punjab

34. TRANSPORT

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES																					
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection														Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section							
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Director State Transport, Punjab	198	0															0	1980	6491	0
2	State Transport Commissioner	1911																0	19110	0	0
*3	PRTC,Patiala	392																0	3730	5724	0
	Total	2501	0															0	24820	12215	0

* At Sr.no.-3, 19 applications excess received u/s 6(3) from the various departments
and PRTC HO Patiala

35. POWER

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES																						
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection (Section)														Disciplinary Action taken	Registration Fee	Additional Fee	Total Penalty	
				Section8(1)										Section								
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others					
1	Punjab State Poer Corporation Limited	3996*	26									5	17				4	7	42293	19633	2525	
2	Punjab State Transmission Corporation Limited	37*	0															0	810	110	800	
	Chief Electrical	14	0																140	608	748	
3	Punjab State Electricity Regulatory Commission	19*	0															0	170	387	0	
	Total	4066	26									5	17				4	7	43413	20738	4073	

* Excess fee received

36. GENERAL ADMINISTRATION

REPORT UNDER SECTION 25 RECEIVED FROM 5 PUBLIC AUTHORITIES

REPORT UNDER SECTION 25 RECEIVED FROM 5 PUBLIC AUTHORITIES																						
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection (Section)														Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty	
				Section8(1)											Section	Others						
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others					
1	Pb. Bhawan New Delhi Wing	11	0															0	50	0	0	
2	Pb. Raj Bhawan Chandigarh Wing	74	0															0	760	438	0	
3	General Coordination and Cabinet Affairs Br. Wings	696	0															0	3184	710	0	
4	The Secretary, Department of General Administration (wing sectt. Admn.)	162	12					5									7	0	930	2337	0	
5	General Administration (Freedom Fighters Wing)	29	0															0	290	120	0	
	Total	972	12					5									7	0	5214	3605	0	

*6 applications were received under section 6(3)

** fee of Rs. 20/- received in 2 cases

*** 365 applications were received under rule 6(3) and extra fee were received with 1 application

**** 69 applications were received under rule 6(3) from various Deptt.

37. PARLIAMENTARY AFFAIRS

REPORT UNDER SECTION 25 RECEIVED FROM 2 PUBLIC AUTHORITIES

REPORT UNDER SECTION 2S RECEIVED FROM 2 PUBLIC AUTHORITIES																					
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection														Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)											Section		Others				
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Deptt. of Parliamentary Affairs	32	0															0	30	0	0
2	Punjab Vidhan Sabha Secretariat	87*	2														2 Rule 3(4) of Information Act 2007	0	590	1574	0
Total		119	2														2	0	620	1574	0

* Including received through transfer

38. Department of Archives, Archaeology & Museums

REPORT UNDER SECTION 25 RECEIVED FROM 1 PUBLIC AUTHORITY

REPORT UNDER SECTION 25 RECEIVED FROM PUBLIC AUTHORITY																					
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection													Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty	
				Section8(1)										Section		Others					
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Director Archies																				
	Total	0	0															0	0	0	0

* 34 letters received from the Govt. which have been dealt with

39. Forest

REPORT UNDER SECTION 25 RECEIVED FROM 36 PUBLIC AUTHORITIES

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection														Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)										Section			Others				
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Add. PCCF (Admn.), Punjab	62	0															0	620	3015	0
2	Chief Conservator of Forest (Hills)	1	0															0	10	0	0
3	Chief Conservator of Forest (Plains)	14	0															0	140	5	0
4	Conservator of Forests, Bist Circle Jalandhar	1	0															0	10	0	0
5	Chief Conservator of Forest, South Circle Patiala	2	0															0	20	0	0
6	Conservator of Forests Shiwalk Circle, Chandigarh	4	0															0	40	150	0
7	Conservator of Forests, Ferozepur	8	0															0	80	100	0
8	Conservator of Forests (R&T)	2	0															0	20	155	0
9	Conservator of Forests (M&E)	0	0															0	0	0	0
10	Conservator of Forests (I&E)	1	0															0	10	0	0
11	Conservator of Forest Park & protected Area Circle	2	0															0	20	0	0
12	Deputy Chief Wildlife warden, Chandigarh	15	0															0	150	150	0
13	Divisional Forest Officer, Jalandhar At Phillour	12	0															0	120	0	0
14	Divisional Forest Officer, Gurdaspur	20	0															0	200	0	0
15	Divisional Forest Officer, Ludhiana	22	0															0	220	82	0
16	Divisional Forest officer, Patiala	21	0															0	210	218	10
17	Divisional Forest officer, Fatehagarh Sahib	6	0															0	60	160	0
18	Divisional Forest officer, Mansa	12	0															0	120	250	0
19	Divisional Forest officer, Sangrur	21	0															0	210	437	0
20	Divisional Forest officer, Ropar	16	0															0	160	40	0
21	Divisional Forest officer, Hoshiarpur	14	0															0	140	211	0
22	Divisional Forest officer, Garhshankar	13	0															0	130	0	0
23	Divisional Forest officer, Dasuya	21	0															0	210	192	0
24	Divisional Forest officer, Ferozepur	42	0															0	420	1200	0
25	Divisional Forest officer Amritsar	25	0															0	250	698	0

26	Divisional Forest officer, Bathinda	4	0														0	40	484	0
27	Divisional Forest officer, Faridkot at Mukatsar	20	0														0	200	4158	0
28	O/o Conservator of Forests, Shiwalik (Hills wildlife)	0	0														0	0	0	0
29	Field Director Zoo, Chatbir	4	0														0	40	0	0
30	DFO (Wildlife) Ropar	0	0														0	0	0	0
31	DFO (Wildlife) Pathankot	0	0														0	0	0	0
32	DFO (Wildlife) Hoshiarpur	0	0														0	0	0	0
33	DFO (Wildlife) Patiala	4	0														0	40	0	0
34	DFO (Wildlife) Ferozepur	0	0														0	0	0	0
35	DFI (Soil Conservation) Mohali	0	0														0	0	0	0
36	DFO (Soil Pathankot)	1	0														0	10	0	0
	Total	390	0														0	3900	11705	0

40. PENSION & WELFARE OF PENSIONERS

REPORT UNDER SECTION 25 RECEIVED FROM 1 PUBLIC AUTHORITY

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection														Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section 8(1)										Section							
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Sh. Charan Singh, Supdt. Pension-2-cum-APIO	Nil	Nil															Nil	Nil	Nil	Nil
	Total	0	0															0	0	0	0

41. Vigilance

REPORT UNDER SECTION 25 RECEIVED FROM 4 PUBLIC AUTHORITIES

REPORT UNDER SECTION 13 RECEIVED FROM 41 PUBLIC AUTHORITIES																							
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section			Others						
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
*1	Vigilance Department	50	1								1							0	370	729	0		
2	Commissioner for enquiries	0	0															0	0	0	0		
3	Lokpal Punjab	12	0															0	120	0	0		
**4	Vigilance Bureau	680	184							1	43						140	0	5430	14318	0		
	Total	742	185	0	0	0	0	0	0	0	1	44	0	0	0	0	140	0	5920	15047	0		

*At Sr.no.1, 14 Applications were received from other departments and Extra fees received from 1 applicant

Note

** At Sr.no.4, 137 Applications were received without application fee.

42. DEPARTMENT OF PROGRAMME IMPLEMENTATION

REPORT UNDER SECTION 25 RECEIVED FROM 1 PUBLIC AUTHORITY

REPORT UNDER SECTION 23 RECEIVED FROM PUBLIC AUTHORITY																							
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section		Others							
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
1	Deptt. of Programme Implementation	0	0															0	0	0	0		
	Total	0	0															0	0	0	0		

43. NRI AFFAIRS

REPORT UNDER SECTION 25 RECEIVED FROM 1 PUBLIC AUTHORITY

REPORT UNDER SECTION 8(1) RECEIVED FROM PUBLIC AUTHORITY																							
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)												Section							
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
1	Dept. of NRI Affairs	2	0															0	20	40	0		
	Total	2	0															0	20	40	0		

44. REMOVAL OF GREIVANCES

REPORT UNDER SECTION 25 RECEIVED FROM 1 PUBLIC AUTHORITY

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection																Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)												Section			Others				
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others						
*1	Sumer Singh Gurjar, IAS PIO Grievances Deptt.	9	0															0	200	0	0		
	Total	9	0															0	200	0	0		

* Extra fees received from applicants with 7 applications

45. CIVIL AVIATION

REPORT UNDER SECTION 25 RECEIVED FROM 1 PUBLIC AUTHORITY

S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection													Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty
				Section8(1)										Section			Others			
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others			
1	Director, Civil Aviation	8+13*	0															0	80	
	Total	21	0															0	80	
																			210	290

* Transfer from other departments

46. Department of Labour

REPORT UNDER SECTION 25 RECEIVED FROM 3 PUBLIC AUTHORITIES

REPORT ON REQUESTS RECEIVED FROM AUTONOMIES																					
S No	Public Authority Name	Request Received	Request Rejected	Reason for Rejection													Disciplinary Action Taken	Registration Fee	Additional Fee	Total Penalty	
				Section8(1)										Section							
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	11	24	Others				
1	Principal Secretary, Labour	69*	0															0	90	0	0
2	Dy. Labour Commissioner	58	0															0	580	2864	0
3	Additional Director of factories wing	12	0															0	120	0	0
	Total	139	0															0	790	2864	0

* only fee of Rs. 90/- received with applications and some applications received from other departments of Punjab Govt.

Reports received from Departments/ First Appellate Authorities

S No	Department Name	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted
				Within 30 days	Within 45 days	More than 45 days	Total			
1	Agriculture	0	62	56	4	0	60	2	9	52
2	Animal Husbandry & Fisheries and Dairy Development	0	1	1	0	0	1	0	0	0
3	Cooperation		11	10			11	1		6
4	School Education	0	234	83	46	100	229	5	7	48
5	Employment Generation and Training	1	14	13	0	0	13	1	0	13
6	Elections	0	0	0	0	0	0	0	0	0
7	Excise & Taxation	2	19	11	5	5	21	0	0	21
8	Finance	0	0	0	0	0	0	0	0	0
9	Planning	0	0	0	0	0	0	0	0	0
10	Food & Supplies	9	151	53	10	38	101	56	8	133
11	Health & Family Welfare	0	4	1	0	1	2	1	0	4
12	Home Affair & Justice	0	232	170	28	27	225	2	11	219
13	Information Technology and Administrative Reforms	0	36	19	13	4	36	0	19	17
14	Industries & Commerce	0	42	18	5	17	40	2	4	38
15	Irrigation	0	180	14	6	13	148	6	1	179
16	Water Supplies & Sanitation	0	7	5	1	0	7	0	0	7
17	Public Works (Buildings & Roads)	56	86	0	0	0	77	9	0	86
18	Revenue, rehabilitation & disaster management	17	232	83	18	17	118	59	61	136
19	Rural Development & Panchayats	0	567	529	16	16	561	6	0	567
20	Social Security & Women & Child Development	0	9	0	0	0	0	0	0	0
21	Defence Services Welfare	0	7	7	0	0	7	0	1	6
22	Welfare of Scheduled Castes & Backward Classes	0	0	0	0	0	0	0	0	0
23	Housing & Urban Development	0	79	34	10	27	71	5	11	8
24	Local Government									
25	Cultural Affairs & Tourism	0	0	0	0	0	0	0	0	0
26	Higher Education & Languages	0	0	0	0	0	0	0	0	0
27	Printing & Stationery	0	2	0	0	0	0	0	2	0
28	Youth Services Welfare & Sports	1	5	0	1	3	4	1	0	5
29	Information & Public Relations	0	2	2	0	0	2	0	1	1
30	Personnel	0	3	3	0	0	3	0	0	2
31	Science, Technology & Environment	0	10	0	0	0	10	0	0	10
32	Medical Education & Research	0	0	0	0	0	0	0	0	0
33	Technical Education & Industrial Training	0	50	44	3	0	47	2	1	49
34	Transport	0	5	2	2	1	5	0	0	5
35	Power	8	278	174	24	64	256	26	10	274
36	General Administration	0	5	4	0	0	0	0	0	3
37	Parliamentary Affairs	0	6	6	0	0	6	0	0	6
38	Archives, Archeology and Museums	0	0	0	0	0	0	0	0	0
39	Forests	0	1	1	0	0	1	0	0	0
40	Pension and Welfare of Pensioners	0	0	0	0	0	0	0	0	0
41	Vigilance	0	10	8	2	0	10	0	3	7
42	Programme Implementation	0	0	0	0	0	0	0	0	0
43	NRI Affaris	0	0	0	0	0	0	0	0	0
44	Removal for Grievances	0	0	0	0	0	0	0	0	0
45	Civil Aviation	0	0	0	0	0	0	0	0	0
46	Labour	0	0	0	0	0	0	0	0	0
	Total	94	2350	1351	194	333	2072	184	149	1902

1. AGRICULTURE

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Chief Conservator of Soils, Punjab	Chief Conservator of Soils	0	0								
2	Department of Agriculture, Punjab	Director, Agriculture	0	10	10			10			10	
3	Department of Horticulture, Punjab	Director, Horticulture	0	0								
4	Department of Colonization, Punjab	Deputy Director, Colonization	0	0								
5	Punjab Agriculture Marketing Board	Managing Director	0	23	21	1		22	1		23	Application has requested for another date 20.1.11
6	Punjab Agro Industries Corporation	Executive Director	0	3	3			3		1	2	
7	Punjab Agri Export Corporation Ltd.	Managing Director	0	0								
8	Punjab Agro Food Grain Corporation Ltd.	Executive Director	0	6	6			6		1	5	
9	Punjab State Warehousing Corporation	Manager	0	8	7			7	1	7		Appeal has been submitted recently
10	Punjab State Container & Warehousing Corp. Ltd.	Managing Director	0	0								
11	Punjab State Seeds Corporation Ltd.	Managing Director	0	0								

12	Punjab State Seeds Certification Authority	Managing Director	0	0								
13	Rural Development Board, Punjab		0	0								
14	Punjab Agriculture University Ludhiana	Vice Chancellor	0	12	9	3		12			12	
		Total	0	62	56	4	0	60	2	9	52	

2. ANIMAL HUSBANDRY & FISHERIES AND DAIRY DEVELOPMENT

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Joint Director, Animal Husbandry, (A.P) O/o Director, Animal Husbandry, Punjab, Chandigarh	Director, Animal Husbandry, Punjab, Chandigarh	Nil	1	1	-	-	1	Nil	Nil	Nil	NA
2	Director Dairy Dev. Deptt. Pb. Chd.	Director Dairy Dev. Deptt. Pb. Chd.	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	NA
		Total	0	1	1	0	0	1	0	0	0	

3. COOPERATION

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Financial Commissioner, Pb, Chandigarh.	Dr. B.C. Gupta, IAS, Financial Commissioner Cooperation, Pb, Chandigarh.		0	0			0	0		0	
2	Registrar, Cooperative Societies, Pb, Chandigarh	Dr. G. Vargrilingam, IAS, Registrar, Cooperative Societies, Pb, Chandigarh		8	7			8	1		3	Pending appeal was decided on 25.1.2011
3	Chief Auditor, Cooperative Societies., Pb, Chandigarh	Sh. Ajay Tyagi, Chief Auditor, Cooperative Societies., Pb, Chandigarh		3	3			3	0		3	
Total				11	10			11	1		6	

4. SCHOOL EDUCATION

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Punjab School Education Board	Vice-Chairman	-	27	21	1	0	22	5	7	15	-
2	DPI(SE) Punjab	Sh. Davinder Singh	-	174	30	44	100	174	-	-	-	-
3	GM(Mid-Day-Meal)	DGSE	-	-	-	-	-	-	-	-	-	-
4	SSA	DGSE	-	28	27	1	-	28	-	-	28	-
5	RMSA	DGSE	-	2	2	-	-	2	-	-	2	-
6	ASPD (Edusat)	DGSE	-	3	3	-	-	3	-	-	3	-
7	ASPD (ICT)	DGSE	-	-	-	-	-	-	-	-	-	-
8	Education Br.	Addl. Secretary	-	-	-	-	-	-	-	-	-	-
		Total	0	234	83	46	100	229	5	7	48	

5. Employment Generation & Training

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted
					Within 30 days	Within 45 days	More than 45 days	Total			
1	Principal Secretary Employment Generation & Training	Principal Secretary Employment Generation & Training	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2	Director, Employment Generation & Training Deptt., Punjab, Chandigarh	Director, Employment Generation & Training	1	1	Nil	Nil	Nil	Nil	1	Nil	Nil
3	Director General, Centre for Training and Employment of Punjab Youth (C-PYTE)	Principal Secretary, Employment Generation & Training Department, Punjab	Nil	13	13	-	-	13	Nil	Nil	13
		Total	1	14	13	0	0	13	1	0	13

6. ELECTIONS

[illegible]

7. EXCISE & TAXATION

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Assistant Excise and Taxation Commissioner (RTI)	Additional Excise and Taxation Commissioner (Admn.)	2	19	11	5	5	21	Nil	Nil	21	in three cases out of five which were disposed off in more than 45 days, the appellants were directed to appear before the 1 st Appellate Authority (RTI) but they failed to appear on the fixed dates, therefore in the interest of justice two or three more chnace
2	Excise and Taxation Deptt	Financial Commissioner Excise & Taxation	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
3												
4												
		Total	2	19	11	5	5	21	0	0	21	

8. FINANCE

[illegible]

9 Planning

[illegible]

10. FOOD, CIVIL SUPPLIES AND CONSUMER AFFAIRS

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Registrar, Punjab State Consumer Disputes Redressal Commission	Mr. P.L. Garg (Member)	Nil	4	Nil	4	Nil	4	Nil	Nil	4	Nil
2	Director, Food Civil Supplies and Consumer Affairs Department	Secretary, Food Civil Supplies and Consumer Affairs (Head Quarter)	1	23	4	0	7	11	12	5	13	Nil
3	Director, Food Civil Supplies and Consumer Affairs(District Offices)	Secretary, Food Civil Supplies and Consumer Affairs(District Offices)	8	124	49	6	31	86	44	3	116	Nil
4	Legal Metrology	Secretary, Food Civil Supplies and Consumer Affairs Department	0	0	0	0	0	0	0	0	0	0
		Total	9	151	53	10	38	101	56	8	133	

11. HEALTH & FAMILY WELFARE

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	State Programme Manager, NRHM Punjab	Mission Director	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2	Director, PHSC State Public Information Officer 2. Media Officer State Asstt. Public Information Officer	Managing Director, PHSC State Appellate Authority	0	3	1	0	1	2	1	0	3	Nil
3	Director, Health & Family welfare	Not received										
4	Director, Ayurveda Punjab	Director, Ayurveda Punjba	Nil	1							1	
5	Dir. Homeopathic	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
6	Dir. (ESI)	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
		Total	0	4	1	0	1	2	1	0	4	

12. HOME AFFAIRS & JUSTICE

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Punjab State law Commission	Secretary Home	Nil	Nil					Nil	Nil	Nil	N.A.
2	Director, Prosecution and Litigation, Pb.	Secretary Home	Nil	Nil					Nil	Nil	Nil	N.A.
3	Pb.Home Guards and Civil Defence	Deputy Commandt. General	Nil	5	2	3		5	Nil	Nil	5	N.A.
4	Advocate General Punjab	Advocate General, Pb.	Nil	Nil					Nil	Nil	Nil	N.A.
5	Legal Remberancer, Pb	Deputy L.R. Punjab	Nil	Nil					Nil	Nil	Nil	N.A.
6	Wakaf Board	Chief Executive Officer	Nil	61	19	13	27	59	2	2	57	N.A.
7	Punjab Police Housing Corpn.	M.D.	Nil	Nil					Nil	Nil	Nil	N.A.
8	Administrator General & official Trustee	Principal Secreatry Home	Nil	Nil					Nil	Nil	Nil	N.A.
9	Treasurer Charitable Endowments, Punjab	Principal Secreatry Home	Nil	Nil					Nil	Nil	Nil	N.A.
10	Director General of Police, Prison, Pb.	Director General of Police, Prison, Pb.	Nil	162	145	12		157	Nil	5	157	N.A.
11	*Punjab Labour Welfare Board	Chairman, L.W.B. Punjab	Nil	Nil					Nil	Nil	Nil	N.A.
12	The Punjab State Human Rights Commission	Secretary, PSHR. Commission	Nil	4	4			4	Nil	4	Nil	N.A.
Total			0	232	170	28	27	225	2	11	219	

* Note: Punjab Labour Welfare Board is old name of Punjab Parvasi Bhalai Board

13. INFORMATION TECHNOLOGY & ADMINISTRATIVE REFORMS

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Administrative Department	Under Secretary Administrative Reforms	Nil	1	1	-	-	1	Nil	Nil	1	NA
2	Manager Finance & Admn.	Secretary, State Information Commission Punjab	-	34	17	13	4	34	-	19	15	-
3	Director, Information Technology	Senior System Manager. Policy and Planning	Nil	1	1	-	-	1	Nil	Nil	1	NA
Total			0	36	19	13	4	36	0	19	17	

14. INDUSTRIES & COMMERCE

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted
					Within 30 days	Within 45 days	More than 45 days	Total			
1	Principal Secretary, Industries & Commerce	Director of Industries & Commerce	Nil	12	7	2	3	12	Nil	Nil	12
2	Sr. DGM/ (Legal/ Store) cum PIO	Managing Director (PSIEC)	Nil	21	4	3	13	20	1	1	20
3	Managing Director	General Manager (PFC)	Nil	5	5	-	-	5	Nil	3	2
4	Member Secretary	Member Secretary (PKVIB)	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
5	DGM	Addl. MD (PSIDC)	Nil	4	2	-	1	3	1	-	4
6	Managing Director	Executive Director (Leathra Corp.)	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total		0	42	18	5	17	40	2	4	38

15. IRRIGATION

[illegible]

6	Director/ Water cell (BDC) Jalandhar Irr. Works, Punjab Chandigarh	Appellate authority cum Director/ WC	-	1	1	-	-	1	-	-	1	-
Drainage Administration												
7	SE / Jalandhar Drg. Circle , Jalandhar	Appellate authority cum SE	-	2	2			2			2	
8	SE / Amritsar Drg. Circle, Amritsar	Appellate authority cum SE	NIL	NIL								
9	SE / Patiala Drg. Circle , Patiala	Appellate authority cum SE	NIL	NIL								
10	SE / Ferozepur Drg. Circle, FZR.	Appellate authority cum SE	-	-								
11	SE / Giddarbaha Drg. Circle, Giddarbaha	Appellate authority cum SE	-	1							1	
Lining Administration												
12	SE / Lining Circle Patiala	Appellate authority cum SE	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
13	SE / Lining Circle, Ferozepur	Appellate authority cum SE	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
14	SE / Lining Circle, Bathinda	Appellate authority cum SE	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
K.A.D. Administration												
15	SE / Dhollbaha Dam Const. circle, Hoshiarpur	Appellate authority cum SE	Nil									This case was pending in the court of Hon'ble Smt. Rupanjana Deol Bajaj State Information Commissioner P.b., Chd and was decided on 24-4-10
16	SE /Kandi Canal Circle, Hoshiarpur	Appellate authority cum SE	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
RSDD/DIPR Administration & Shahpur Kandi Dam Project												

17	SE / Administra- tion Ranjit Sagar Dam, Shahpurk andi	Appellate authority cum SE	Nil									Administrative grounds
				16	2	3	7	12	4	Nil	16	
W.R. PLANNING ADMINISTRATION												
18	Dir / Water sources & environme nt Dte., Pb., Chandigar h	Appellate authority cum Director / Water Resources	Nil									The information sought by the applicant pertains to Planning and design etc., CHD & H.O. information as received from Planning & Design Dte., was supplied to the applicant. Applicant filed appeal on 21.06.2010 for some of the information not received from the H.O. Irr. Deptt. CHD.. However the same was supplied to 1 applicant on
				1			1	1			1	
RSDD ORGANISATION												
19	Dir / Admn. Ranjit Sagar Dam Org. Chd.	Appellate authority cum Director / Admn.	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
SYL ADMINISTRATION												
20	SE / Const. Circle No. 1, SYL Canal project Pb., Chd.	Appellate authority cum SE	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
HEAD OFFICE ADMINISTRATION												
21	Dir / Water Cell (H.O.) Irrigation Works Pb., Chd.	Appellate authority cum Director / WC	Nil	12	4	3	4	11	1	Nil	12	Nil
	Total		0	180	14	6	13	148	6	1	179	

16. WATER SUPPLY & SANITATION

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Addl. Secy WSS	Secy. WSS	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2	Executive Engineer WSS Div. Fatehagarh Sahib	CE(N)	Nil	1	1			1			1	
3	Executive Engineer WSS Div. Kapurthala	CE(N)	Nil	1		1		1			1	
4	Executive Engineer WSS Div. No.1 Ferozepur	SE WSS Circle, Ferozepur	Nil	1				1			1	
5	Executive Engineer WSS Div. No.2 Ferozepur	SE WSS Circle, Ferozepur	Nil	1	1			1			1	
6	Executive Engineer WSS Div. Fazilka	SE WSS Circle, Ferozepur	Nil	2	2			2			2	
7	Executive Engineer WSS Div. Abohar	SE WSS Circle, Ferozepur	Nil	1	1			1			1	
Total			0	7	5	1	0	7	0	0	7	

17. PUBLIC WORKS (BUILDING & ROADS)

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted
					Within 30 days	Within 45 days	More than 45 days	Total			
1	Secretary Punjab Govt. PWD B&R Branch, Chandigarh	Engineer-in-Chief, Punjab PWD B&R Branch, Patiala	56	86				77	9		86
2		Punjab Roads & Bridges Development Board, SCF 61-62, Phase-II, Mohali	Nil	Nil				Nil	Nil	Nil	Nil
3		Chief Architect, Department of Architecture, SCO 100, Sector 17D, Chandigarh	Nil	Nil				Nil	Nil	Nil	Nil
Total			56	86	0	0	0	77	9	0	86

18. REVENUE, REHABILITATION & DISASTER MANAGEMENT

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	D.M-I	Financial Commissioner Revenue	Nil	Nil								
2	Record	Financial Commissioner Revenue	Nil	Nil								
3	D.M-III	Financial Commissioner Revenue	Nil	Nil								
4	Consolidation	Financial Commissioner Revenue	Nil	2			2	2		2		
5	Jagir	Financial Commissioner Revenue	Nil	Nil								
6	Rules	Financial Commissioner Revenue	Nil	Nil								
7	Admin-I	Financial Commissioner Revenue	Nil	Nil								
8	Admin-III	Financial Commissioner Revenue	Nil	1	1			1		1		
9	Issue & Circulating	Financial Commissioner Revenue	Nil	Nil								
10	Admin-II	Financial Commissioner Revenue	Nil	Nil								
11	Boundry Cell	Financial Commissioner Revenue	Nil	Nil								
12	Admin-IV	Financial Commissioner Revenue	Nil	Nil								
13	M.E. Cell	Financial Commissioner Revenue	Nil	Nil								

14	Policy & Legal	Financial Commissioner Revenue	Nil	5			5	5		2	3	Three appeals were filed by same applicant and he requested for adjournment. In fourth appeal applicant not appeared on the date of hearing and in fifth appeal some clarification verbally sought from D.L.R. Jalandhar
15	Land Revenue	Financial Commissioner Revenue	Nil	Nil								
16	Account	Financial Commissioner Revenue	Nil	Nil								
17	Land Reforms	Financial Commissioner Revenue	Nil	Nil								
18	Computer Cell	Financial Commissioner Revenue	Nil	Nil								
19	TLSB	Financial Commissioner Revenue	Nil	Nil								
20	Stamp & Registration	Financial Commissioner Revenue	Nil	Nil								
21	RE-II	Financial Commissioner Revenue	Nil	Nil								
22	RE-I	Financial Commissioner Revenue	Nil	Nil								
23	All D.C. in Patiala Division	Commissioner Patiala Division, Patiala	Nil	59					19	1	39	
24	Deputy Commissioner Ferozepur, Moga and Mukatsar in Ferozepur Division	Commissioner Ferozepur Division, Ferozepur	Nil	7			1	1	6			Pending for want of non receipt of information & record from the concerned PIO & to expedite the same.
25	All D.C.s in Jalandhar Division	Commissioner Jalandhar	Nil	15	7	2	2	11	4	11		
26	All D.C.s in Faridkot Division	Commissioner Faridkot	Nil	0	0	0	0	0	0	0	0	0
27	Director Land Record Jalandhar	Financial Commissioner Revenue	0	0	0	0	0	0	0	0	0	0
28	All SDM-cum-PIO of Distt. Gurdaspur	Deputy Commissioner Gurdaspur	2	0	0	1	1	2	0	0	2	

29	All SDM-cum-PIO of Distt. Ropar	Deputy Commissioner Ropar	0	0	0	0	0	0	0	0	0	0
30	All SDM-cum-PIO of Distt. Fatehgarh Sahib	Deputy Commissioner Fatehgarh Sahib	0	0	0	0	0	0	0	0	0	0
31	All SDM-cum-PIO of Distt. Moga	Deputy Commissioner Moga	0	0	0	0	0	0	0	0	0	0
32	All SDM-cum-PIO of Distt. SAS Nagar	Deputy Commissioner S.A.S Nagar	0	13	13	0	0	13	0	0	13	0
33	D.R.O. Barnala	Additional Deputy Commissioner Barnala	0	5	5	0	0	5	0	5	0	0
34	All PIO Distt. Faridkot	Deputy Commissioner Faridkot	0	2	2	0	0	2	0	1	1	0
35	All PIO Distt. Mansa	Deputy Commissioner Mansa	0	0	0	0	0	0	0	0	0	0
36	Additional Deputy Commissioner Hoshiarpur	Deputy Commissioner Hoshiarpur	0	18	13	3	0	16	2	0	18	Applicant is not satisfied even after having answers
37	All PIO Distt. Amritsar	Deputy Commissioner Amritsar	0	27	27	0	0	27	0	3	24	0
38	All PIO Distt. Patiala	Deputy Commissioner Patiala	0	13	4	2	0	6	7	6	6	0
39	All PIO Distt. Ludhiana	Deputy Commissioner Ludhiana	13	9	5	0	0	5	17	5	0	Reply awaited from PIO
40	All PIO Distt. Sangrur	Deputy Commissioner Sangrur	0	35	0	0	0	0	3	11	21	0
41	All PIO Distt. Tarn Taran	Deputy Commissioner Tarn Taran	0	0	0	0	0	0	0	0	0	0
42	All PIO Distt. Ferozepur	Deputy Commissioner Ferozepur	1	10	1	4	5	10	1	2	8	As the information sought by the appellant was to be collected from the field officers, due to which some delay occur in deciding the appeals

43	All PIO Distt. Bathinda	Deputy Commissi oner Bathinda	1	11	5	6	1	12	0	11	1	The Presiding Officer being A.D.C. Bathinda was busy in preparation of National function for 26th January 2010. In addition to she remained on Leave for 17 days. Therefore the appeal could not be decided within 45 days
44	All PIO Distt. Mukatsar	Deputy Commissi oner Mukatsar	0	0	0	0	0	0	0	0	0	0
45	All PIO Distt. Kapurthala	Deputy Commissi oner Kapurthala	0	0	0	0	0	0	0	0	0	0
46	All PIO Distt. Jalandhar	Deputy Commissi oner Jalandhar	0	0	0	0	0	0	0	0	0	0
47	All PIO Distt. Nawanshahr	Deputy Commissi oner Nawanshahr	0	0	0	0	0	0	0	0	0	0
Total			17	232	83	18	17	118	59	61	136	

19. RURAL DEVELOPMENT & PANCHAYATS

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

5	PS/VDO 's Naushera Pannuan	BDPO Naushera Pannuan	0	0	0	0	0	0	0	0	0	0
6	PS/VDO 's Patti	BDPO Patti	0	0	0	0	0	0	0	0	0	0
7	PS/VDO 's Tarn Taran	BDPO Tarn Taran	0	0	0	0	0	0	0	0	0	0
8	PS/VDO 's Valtoha	BDPO Valtoha	0	0	0	0	0	0	0	0	0	0
	Total		0	567	529	16	16	561	6	0	567	

* Beside this one appeal has been pending with the State Information Commission, Punjab in Patiala District,
 ** Sanaur Block in Distt Patiala. Photo State expenses not deposited by 2 applicants. 1 Appeal is under correspondence.

20. SOCIAL SECURITY & WOMEN & CHILD DEVELOPMENT

[illegible]

21. DEFENCE SERVICES WELFARE

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Defence Services Welfare	Principal Secretary Defence Services Welfare	Nil	1	1			1	Nil	Nil	1	Nil
2	District Sainik Jalandhar	Director Sainik	Nil	5	5			5	Nil	Nil	5	NA
3	Deputy Director Sainik Welfare, Punjab	Director Sainik Welfare, Punjab	Nil	1	1			1	Nil	1	Nil	NA
4	Punjab Ex-Service Man Corpation	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total		0	7	7	0	0	7	0	1	6	

22. WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES

[illegible]

23. HOUSING & URBAN DEVELOPMENT

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Admin Department	Secretary, Housing & Urban Development	-	1	-	-	1	1	-	-	1	Information provided to the applicant on 26-10-10, case disposed off on 23-12-2010
2	PUDA, HQ Mohali	ACA(HQ), PUDA	-	3	1	2	-	3	-	-	-	-
3	PDA, Patiala Zone	ACA, PUDA, Patiala	-	-	-	-	-	-	-	-	-	-
4	Amritsar Area Development Authority, (ADA)	ACA, Amritsar	-	-	-	-	-	-	-	-	-	-
5	JDA, Jalandhar	ACA, Jalandhar	-	12	-	1	10	11	1	8	3	(10) After receiving internal record from PIO, the applicant called for hearing. (1) within time. (1) under consideration
6	Bathinda Area Development Authority, (BDA)	ACA, (H.Q)	-	-	-	-	-	-	-	-	-	-
7	GMADA	ACA (H.Q.), GMADA	-	43	26	7	10	43	-	-	-	-
8	GLADA	ACA, GLADA	-	14	1	-	6	7	4	3	4	After received the internal reports from PIO, the applicant called for hearing.
9	STP(HQ)	Chief Town Planner, Pb.	-	6	6	-	-	6	-	-	-	-
	Total		0	79	34	10	27	71	5	11	8	

25. CULTURAL AFFAIRS & TOURISM

[illegible]

26. HIGHER EDUCATION AND LANGUAGES

[illegible]

27. PRINTING & STATIONARY

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted
					Within 30 days	Within 45 days	More than 45 days	Total			
1	Sh. D.S. Jaspal, IAS	Principal Secretary, Deptt. P&S	-	-	-	-	-	-	-	-	-
2	S. Jaswant Singh, PIO	Under Secy, Deptt. P&S	-	2	Yes	-	-	-	-	2	-
3	S. Surinder Singh	Supdt. APIO Deptt. P&S	-	-	-	-	-	-	-	-	-
Total			0	2	0	0	0	0	0	2	0

28 YOUTH SERVICES & SPORTS

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Director Sports Punjab	Secretary, Sports & Youth Services, Punjab	1	5		1	3	4	1	0	5	-
2	Director Youth Services, Punjab	Secretary, Sports & Youth Services, Punjab	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
3												
Total			1	5	0	1	3	4	1	0	5	

29. INFORMATION & PUBLIC RELATIONS

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	DIPR. Pb.	DIPR. Pb.	Nil	2	2			2	0	1	1	-
	Total		0	2	2	0	0	2	0	1	1	

30 PERSONNEL

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Superintendent IAS Branch	Sh. Yog Raj Sharma Former Deputy Secretary Personnel	Nil	1	1			1			1	Nil
2	Superintendent PCS Branch	Sh. Yog Raj Sharma Former Deputy Secretary Personnel	Nil	2	2			2			1	Nil
	Total		0	3	3	0	0	3	0	0	2	

31. SCIENCE, TECHNOLOGY & ENVIRONMENT

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Pushpa Gujral Science City	Director General Pushpa Gujral Science City	-	-	-	-	-	-	-	-	-	-
2	Pb. Energy Development Agency	Chief Executive Punjab Energy Development Agency	-	-	-	-	-	-	-	-	-	-
3	Punjab Bio-diversity Board	Member Secretary, Punjab Biodiversity Board	-	-	-	-	-	-	-	-	-	-
4	Pb. state council for science and technology	Executive Director, Punjab State Council for Science and Technology	-	-	-	-	-	-	-	-	-	-
5	Pb. biotechnology incubator	Chief Executive Officer Punjab Biotechnology Incubator	-	-	-	-	-	-	-	-	-	-
6	Punjab Pollution Control Board	Member Secretary, Punjab Pollution Control Board	-	7	-	-	-	7	-	-	7	-
7	Punjab Pollution Control Board	Senior Environmental Engineer, Zonal office-II, Ludhiana	-	2	-	-	-	2	-	-	2	-
8	Punjab Pollution Control Board	Senior Environmental Engineer, Zonal office, Amritsar	-	1	-	-	-	1	-	-	1	-
9	Department of Science Technology, environment and non-conventional Energy	Secretary to Government of Punjab, Department of Science, Technology & Environment	-	-	-	-	-	-	-	-	-	-
Total			0	10	0	0	0	10	0	0	10	

32. MEDICAL EDUCATION & RESEARCH

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
	Total		0	0	0	0	0	0	0	0	0	

33. TECHNICAL EDUCATION & INDUSTRIAL TRAINING

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	DTE(TE Wing)	Sh. Mohanbir Singh Addl. Director	Nil	6	6	-	-	6	Nil	Nil	6	Nil
2	Field Office (TE Wing)	Concerned Principal	Nil	35	30	3	-	33	2	Nil	35	Clarification has been Sought from SICP response still awaited
3	DTE(IT Wing)	Smt. Daljit Kaur, Addl. Director	Nil	8	8	-	-	8	-	-	8	-
4	Field Office (IT Wing)	Concerned Principal	Nil	1	-	-	-	-	-	1	-	The applicant has not requested for any documents rather some questions has been asked for. But there is no provision in RTI Act 2005 to reply the questions asked by the applicants.
5	Pb. State Board of Tech. Edu. & Indl. Trg.	Dr. Amarपाल Singh, PCS, Secy, PSBTE & IT, Chd.	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total		0	50	44	3	0	47	2	1	49	

34. TRANSPORT

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Deputy Director State Transport Punjab	Director State Transport Punjab	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2	Managing Director PRTC, Nabha Road, Patiala	Addl. Managing Director, PRTC, Nabha Road, Patiala	Nil	5	2	2	1	5	Nil	Nil	5	One application took more 45 days to decide because the information was 32 years old and PIOs were involved
3	Deputy State Transport Commissioner	Additional State Transport Commissioner	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
4	Special Secretary Transport	Secretary Transport	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total			0	5	2	2	1	5	0	0	5	

35. Power

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
(I) Punjab State Power Corporation Litimited Patiala												
1	PSPCL	DGV/V&S	NIL			-	-		NIL	NIL		-
2	PSPCL	CE/HRD (RTI CELL)	NIL	56	25	4	22	51	3	2	54	Due to shake up in Administration set up due to un-bundling of PSEB)Now PSPCL).
3	PSPCL	C.C.F				-	-					-
4	PSPCL	CAO	NIL	6	6	-	-				6	-
5	PSPCL	Chief Auditor										
6	PSPCL	CE/EGRF	Nil									
7	PSPCL	CE/Commercial		8	8			8			8	
8	PSPCL	CE/Planning										
9	PSPCL	CE/ARR&TR										
10	PSPCL	CE/MM										
11	PSPCL	CE/Enf.										
12	PSPCL	CE/TA&I		1	1			1			1	
13	PSPCL	CE/Thermal	Nil									
14	PSPCL	CE/Hydel										
15	PSPCL	CE/Civil Design										
16	PSPCL	CE/Store& Disposal										
17	PSPCL	CE/Metering										
18	PSPCL	CE/RE										
19	PSPCL	CE/GNDTP BTH	Nil									
20	PSPCL	CE/GHTP Lehra Mohabat		1	1			1			1	
21	PSPCL	CE/GGSSTP Ropar		5	1	2	1	4	1		5	
22	PSPCL	CE/South		13	8			8	5		13	2 no. new appeals & date of hearing for 3 nos. is 10.1.2011
23	PSPCL	CE/North Jal.		9	6		3	9			9	
24	PSPCL	CE/Central LDH		9	8	1		9			9	
25	PSPCL	CE/West BTH	Nil	7	7			7			7	
26	PSPCL	CE/Border ASR	2	19	13	2	5	20	1		19	
27	PSPCL	CE/Workshop										
28	PSPCL	CE/PPR										
29	PSPCL	Fin. Advisor										
30	PSPCL	CE/Admin		3	1	2		3		3		
TOTAL			2	137	85	11	31	127	10	5	132	
(II) Punjab State Transmission Corporation Litimited Patiala												
1	PSTCL	CE/Transmission Lines	2	2	2	1	1	4	3		5	-
		TOTAL	2	2	2	1	1	4	3		5	
(III) Chief Electrical Inspector, Punjab, Patiala												
1	CEI	CEI	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
TOTAL			NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
(IV) Chief Electrical Inspector, Punjab, Patiala												
1	SH. J.C.SHUKLA, REGISTRAR, PSERC	SMT. NAMITA SEKHON, SECRETARY,PSERC	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Total			8	278	174	24	64	256	26	10	274	

36. GENERAL ADMINISTRATION

[illegible]

37. PARLIAMENTARY AFFAIRS

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Parliamentary Affairs	Secretary	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2	Punjab Vidhan Sabha Under Secretary	Secretary	Nil	6	6	Nil	Nil	6	Nil	Nil	6	Nil
	Total		0	6	6	0	0	6	0	0	6	

38. Department of Archives, Archaeology & Museums

[illegible]

39. Forest

[illegible]

[illegible]

[illegible]

31	DFO (Wildlife) Pathankot	Conservat or of Forest (Wild Life) Shiwalik Hills Circle, Pb, Chd	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
32	DFO (Wildlife) Hoshiarpur	Conservat or of Forest (Wild Life) Shiwalik Hills Circle, Pb, Chd	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
33	DFO (Wildlife) Patiala	Conservat or of Forest(Wil d life) PPA Circle, Pb, chd	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
34	DFO (Wildlife) Ferozepur	Conservat or of Forest(Wil d life) PPA Circle, Pb, chd	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
35	DFI (Soil Conservat ion) Mohali	Conservat or of Forest(Soi l Conservat ion) Punjab, Chd	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
36	DFO (Soil Pathankot)	Conservat or of Forest (Soil Conservat ion) Punjab, Chd	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Forest & Wild Life Preservation												
1	AIPO	Sr. Asstt. Concerne d of FT.I,3,U.S /Dy/Jt./ Spl.Secy. Of Corest Br.	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2	PIO	Supdt. Forest. Sr.	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Punjab State Forest Corporation Ltd.												
1	General Manager (Technical)	Managing Director	Nil	1	1	Nil	Nil	1	Nil	Nil	Nil	Nil
	Total		0	1	1	0	0	1	0	0	0	

40. PENSION & WELFARE OF PENSIONERS

[illegible]

41. Vigilance

Sr. No.	Designation of Public Authority	Designation of First Appellate Authority	Previous Balance	Total No. Of 1 st Appeals Instituted	No. of Appeals decided				Number of appeals pending	Number of appeals rejected	Number of appeals accepted	Reasons, if the appeals were not decided within time
					Within 30 days	Within 45 days	More than 45 days	Total				
1	Vigilance Department		0	0	0	0	0	0	0	0	0	
2	Commissioner for enquiries			0								
3	Lokpal Punjab			0								
4	Vigilance Bureau			10	8	2	0	10	0	3	7	
	Total		0	10	8	2	0	10	0	3	7	

42. Programme Implementation

[illegible]

43. NRI AFFAIRS

[illegible]

44. REMOVAL OF GREIVANCES

[illegible]

45.CIVIL AVIATION

[illegible]

46. LABOUR

[illegible]