

OFFICE ORDER

In the Office Order issued vide Endst.No.PSIC/Legal/Order/2012/10259, dt: 24.08.2012 following sub paras are added in Para No.6 (i) and Para No. 10, in accordance with the decision of the Full Commission taken in its meeting held on 17.04.2013.

Para No.6 (i) (d).

In all complaints or appeal cases filed in the commission, under Section 18 & 19 of the RTI Act, the Complainant or Appellant, as the case may be, shall submit a self attested copy of his or her identity proof. Such self attested copy of the identity proof may consist of any of the documents listed below:-

1. Copy of Passport; or
2. Copy of Identity Card issued by a government department; or
3. Copy of Voter Card issued by Election Commission of India; or
4. Copy of PAN Card issued by Income Tax department; or
5. Copy of Adhar Card-Unique Identity Card of Govt. of India; or
6. Copy of Ration Card issued by government department; or
7. Copy of Driving License.

The parties to the case before the Commission should disclose their telephone numbers as it would facilitate easy communication with them to intimate dates of hearing etc.

Para No. 10 (A).

Hearing of cases through Video Conference.

“Cases of four districts i.e. Amritsar, Gurdaspur, Ferozepur, and Ludhiana should be fixed for hearing through Video Conference facility. However, this should be done only in those cases where both the information seeker and the respondent public authority are from the same district.

If, however, any of the party to a case fixed for hearing through Video Conference requests for hearing in person at Chandigarh or if the Presiding Information Commissioner feels the need to hear the parties in person, the case may be fixed for further hearing at Chandigarh in the office of the Commission.”

Dated:23.05.2013

Chief Information Commissioner,
Punjab, Chandigarh.

Endst. No.PSIC/Legal/Office Order/2013/ 10517,

Dated:24.05.2013

A copy of above is forwarded to:-

1. Ps/CIC for information of Hon'ble C.I.C.
2. All Ld. SICs.
3. Secretary of the Commission.
4. M.F.A.
5. S.A.

Secretary
State Information Commission,
Punjab, Chandigarh.